

## July 6, 2021 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – JULY 6, 2021 AT 5:30 P.M.

### ROLL CALL

#### Members Present:

Evans, Jantzer (phone), Olson, Pitner, Podrygula, Ross, Sipma

#### Members Absent:

None

### PLEDGE OF ALLEGIANCE

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance.

### MAYOR'S REPORT

The Mayor described some of his meetings and activities over the past month:

9th – MACEDC Monthly Meeting  
9th – Flood Control Home Acquisition Signing  
10th – Verendrye Electric Annual Meeting  
11th – City Council Retreat at The Parker  
12th – City Council Retreat at The Parker  
14th – Virtual GBSD Meeting – Task Force 21 (Modernization of Ballistic Missiles)  
14th – Blu on Broadway Construction Update Tour  
17th – NDPAO Citizen Awards – Lifesaver & Good Samaritan  
17th – Speaker @Burdick Job Corps – Positive Role Models  
18th – Christine Goldander - PW Employee Coin Presentation  
21st – Ward County Weed Board Meeting  
21st – Promotion Ceremony MPD  
21st – Special City Council Meeting  
21st – Regular City Council Meeting  
23rd – (2) KXMC Interviews – Flood Anniversary  
24th – Arts in the Downtown  
25th – KMOT Interview – Flood Anniversary  
26th – Resilient Together – 10th Anniversary of Recovery & Community  
    9 a.m. Memory Walk through Oak Park  
    10 a.m. Ribbon Cutting MI2 & MI3 Completion near Wee Links 11 a.m. Mural Assembly  
    12 p.m. 10 Year Flood Anniversary Program  
        Speakers: Former Mayor Curt Zimbelman, Senator John Hoeven, MPS Superintendent Mark Vollmer,  
        MAFB Col. Michael Walters, SRJB Chair Dave Ashley  
        Resilient Together Anniversary Video, Monument Project, Flood T-Shirt Quilt, Panel Discussion  
26th – Team Minot Commander Event MAFB 28th – Chamber EDC Meeting  
29th – KMOT Interview  
29th – Chamber EDC Meeting  
30th – Team Minot Breakfast Update MAFB  
30th – Meeting with Xcel Energy – Reliability & Future Plans

He also said, there were numerous other meetings, phone calls, e-mails, and individual contact concerning City business.

The Mayor thanked everyone who participated in the 10<sup>th</sup> Anniversary Event including the sponsors, Houston Engineering, Odney, HDR Engineering, and Hess.

He then presented Public Information Officer, Derek Hackett with a Mayor's coin and thanked him for all of the work he put into the event.

### CITY MANAGER REPORT

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The City Manager provided a written update describing events and activities for various departments.

### **CITY ATTORNEY REPORT**

The City Attorney submitted a written report.

At the request of Mayor Sipma, Ms. Hendershot stated, the Cypress Development jury trial regarding the Parking Ramps, will begin on Monday, July 12<sup>th</sup>. Judge Gary Lee is presiding and the City's Counsel is conducting jury selection.

### **MINOT AREA CHAMBER EDC REPORT**

John MacMartin, President, and John Knecht, Chair, presented information to the Council from the MACEDC report. Mr. MacMartin described their recent achievements, future tasks and budget request.

Mr. Knecht thanked their 14-member, volunteer Board for all of their work to complete the merger and begin implementing the 2021 key initiatives.

Alderwoman Evans complemented the report which provided clear objectives and strategic plans. She then asked what exactly Task Force 21 involves.

Mr. MacMartin said the funding for Task Force 21 covers travel expenses and consultant reports. They use the City investment and State dollars to make an impact to promote understanding and support of the nuclear triad.

Mr. Stewart stated, from an outside perspective, Task Force 21 has a positive effect on the community. The relationship between the Air Force and the community is well respected throughout the country and Minot does a great job to maintain that relationship.

### **MAYORAL APPOINTMENTS – APPROVED**

Alderman Pitner moved the City Council confirm the following Mayoral appointments:

Electrical Board:

Jesse Braun appointed with a term to expire June 2023

Heating & Air Conditioning Board:

Jesse Schroeder appointed with a term to expire June 2023

Plumbing Board:

Trent Livedalen appointed with a term to expire June 2023

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **CITY COUNCIL MINUTES – APPROVED**

Alderman Pitner moved the City Council approve the minutes of the June 21, 2021 special City Council meeting and the June 21, 2021 regular City Council meeting.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **BILLS, TRANSFERS AND PAYROLL – APPROVED**

Alderman Pitner moved the City Council approve payroll for the period of May 23, 2021 through June 19, 2021 in the amount of \$2,112,617.78 and bills and transfers for June in the amount of \$3,861,938.60 as follows:

WARD COUNTY TREASURER	0.00	287075	MDU	23.77	100001211
WARD COUNTY TREASURER	24,114.31	287076	3D SPECIALTIES, INC.	373.40	287077

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ADVANCED BUSINESS METHODS	226.71	287078	POST CONSTRUCTION COMPANY	230,490.00	287167
AMERICAN WELDING & GAS, INC.	10,427.04	287079	PRINGLE & HERIGSTAD, P.C.	946.95	287168
AMERITAS LIFE INSURANCE CORP	1,629.28	287080	PROCOLLECT	2,109.76	287169
ANDY BERTSCH	300.00	287085	PROTECH INTEGRATIONS, LLC	44.97	287170
AQUA-PURE, INC.	17,466.06	287081	PROVIDENT LIFE & ACC INS CO	626.88	287171
ARAMARK	163.28	287082	RANDI LACROIX	27.10	287136
BECHTOLD PAVING	12,744.75	287084	REFUND ONE TIME PAY	75.00	287173
BILL BARTH	26,725.00	287086	SOURIS RIVER JOINT WATER		
BLUESTONE CONSTRUCTION, INC.	502,250.94	287088	RESOURCE	226,343.28	287175
BNSF RAILWAY COMPANY	6,469.25	287089	SOUTH DAKOTA CHILD SUPPORT	188.31	287176
BNSF RAILWAY COMPANY	1,472.63	287090	STATE WATER COMMISSION	5,639.00	287177
BORDER STATES INDUSTRIES, INC.	410.26	287091	STEVENS EQUIPMENT SUPPLY	35.50	287178
BRIAN BILLINGSLEY	144.60	287087	SWANSTON EQUIPMENT	802.38	287179
BUTLER MACHINERY CO.	289.00	287092	TARGET	100.00	287180
C & R RADIATOR	225.00	287093	TECTA AMERICA	775.00	287181
CAPFIRST EQUIPMENT FINANCE	390,594.00	287094	TYLER TECHNOLOGIES, INC.	6,300.00	287182
CASEY ROSTBERG	302.50	287174	U.S. POST OFFICE	5,000.00	287183
CDM SMITH	157,016.25	287095	ULTEIG	34,187.04	287184
COLONIAL LIFE	2,517.44	287096	UNITED MAILING SERVICE	279.32	287185
COMPUTER STORE	45.00	287097	UNUM LIFE INSURANCE	93.63	287186
CREATIVE CONCRETE	3,500.00	287098	VANTAGEPOINT TRANSFER -- 10###	524.19	287187
CROWN ASSET MANAGEMENT, LLC	449.41	287172	VELVA ENVIRONMENTAL, LLC	7,922.56	287188
D & J EQUIPMENT SALES & SERVICE,	2,030.60	287099	VESSCO, INC.	503.09	287189
DACOTAH PAPER CO.	334.32	287100	VISIT MINOT	22,190.36	287190
DAKOTA FIRE EXTINGUISHER	52.88	287101	VISIT MINOT	14,780.63	287191
DAVIDSON CONSTRUCTION	8,800.00	287102	WALMART	110.00	287192
DIVISION OF CHILD SUPPORT	102.00	287103	WARD COUNTY AUDITOR	6,925.00	287194
DOMESTIC VIOLENCE CRISIS CENTE	1,404.45	287104	WATER BILLING ONE TIME PAY	22.84	287195
DPC INDUSTRIES, INC.	10,000.00	287105	WATER BILLING ONE TIME PAY	10.94	287196
DUST BE-GONE, LLC	3,905.47	287106	WATER BILLING ONE TIME PAY	258.44	287197
ECOLAB PEST ELIMINATION DIVISION	538.19	287107	WATER BILLING ONE TIME PAY	10.22	287198
EILEEN BEAN	28.11	287083	WATER BILLING ONE TIME PAY	11.52	287199
EMPLOYEE ONE TIME PAY	302.50	287108	WATER BILLING ONE TIME PAY	2.72	287200
EMPLOYEE ONE TIME PAY	31.00	287109	WATER BILLING ONE TIME PAY	426.75	287201
ENERBASE	15,365.68	287110	WATER BILLING ONE TIME PAY	5.74	287202
FACTORY MOTOR PARTS	111.86	287111	WATER BILLING ONE TIME PAY	3.49	287203
FARSTAD OIL CO	19,973.52	287112	WATER BILLING ONE TIME PAY	128.35	287204
FIRST DISTRICT HEALTH UNIT	25,000.00	287113	WATER BILLING ONE TIME PAY	1.95	287205
FIRST INTERNATIONAL BANK & TRUST	650.00	287114	WATER BILLING ONE TIME PAY	31.37	287206
FIRST WESTERN INSURANCE	2,333.00	287115	WATER BILLING ONE TIME PAY	552.24	287207
FLEETMIND SOLUTIONS, INC.	1,987.50	287116	WATER BILLING ONE TIME PAY	1.95	287208
FRONTIER PRECISION	275.00	287117	WESTLIE FORD	1,037.11	287209
GENERAL ONE TIME PAY	720.00	287118	ACKERMAN ESTVOLD	26,658.75	287210
GENERAL ONE TIME PAY	711.75	287119	DEERE CREDIT, INC.	44,346.19	287213
GENERAL ONE TIME PAY	1,880.00	287120	MINOT CHAMBER OF COMMERCE	54,750.00	287211
GENERAL ONE TIME PAY	100.00	287121	SOURIS RIVER JOINT WATER		
GENERAL ONE TIME PAY	10.00	287122	RESOURCE	156,509.68	287212
GENERAL ONE TIME PAY	1,880.00	287123	ACKERMAN ESTVOLD	19,400.00	287214
GENERAL ONE TIME PAY	463.25	287124	ACME TOOLS	1,196.12	287215
GENERAL TRADING	34.34	287125	ADVANCED BUSINESS METHODS	1,012.36	287216
GERDAU RECYCLING	1,624.71	287126	AMERICAN PUBLIC WORKS ASSN.	120.00	287217
GOETTLE LAW, PLLC	3,500.00	287127	AMERICAN TRUCK & TRAILER, LLC	63.48	287218
GOOSENECK IMPLEMENT COMPANY	80.14	287128	AMERITAS LIFE INSURANCE CORP	1,629.28	287219
GREAT PLAINS TECHNICAL SERVICES	9,108.00	287130	APEX ENGINEERING GROUP	707.50	287220
HAWKINS, INC.	1,826.00	287131	ARAMARK	81.64	287221
HOME DEPOT CREDIT SERVICES	22.41	287132	AXON ENTERPRISE, INC.	29,885.40	287222
INTERSTATE BATTERY SYSTEM	16.68	287133	BAKKE GRINOLDS WIEDERHOLT	416.10	287223
JOHN DEERE FINANCIAL	1,660.99	287129	BAYCOM, INC.	29,310.00	287225
KALIX	156.14	287134	BECHTOLD PAVING	107,604.79	287226
KLJ ENGINEERING, LLC	97,300.00	287135	BUTLER MACHINERY CO.	51.92	287227
LANDMARK STRUCTURES	156,950.00	287137	CAPFIRST EQUIPMENT FINANCE	145,000.00	287228
LANDRUM AND BROWN, INC.	6,000.00	287138	CARI ROBISON	50.00	287236
LHOIST NORTH AMERICA OF MISSOURI	18,535.32	287139	CASHWISE LIQUORS	17.49	287229
LOWES PRINTING, INC.	106.45	287141	CENTRAL DAKOTA SPRINKLER	1,057.25	287230
LUMACUVE AIRFIELD SIGNS	4,800.04	287142	CITY OF MINOT	100.00	287231
MACEY WANTZ	67.20	287193	CLEAN TECH	225.00	287232
MAIN ELECTRIC CONSTRUCTION	33,326.08	287143	CORRPRO COMPANIES	1,670.00	287233
MARCO, INC.	381.33	287144	CROSSCOUNTRY FREIGHT SOLUTIONS,		
MARSHAL LIDDELL	50.00	287140	INC.	97.37	287234
MENARDS	89.93	287145	CROWN ASSET MANAGEMENT, LLC	448.91	287324
MICHELS, VICKI	300.00	287146	DACOTAH PAPER CO.	506.08	287235
MIDSTATES WIRELESS, INC.	2,912.50	287147	DAKOTA FENCE	1,665.00	287236
MILLER LAW OFFICE, P.C.	390.00	287148	DAKOTA FIRE EXTINGUISHER	38.18	287237
MINOT AUTO	58.08	287149	DAKOTA FLUID POWER, INC.	867.80	287238
MINOT COMMISSION ON AGING	12,500.00	287150	DAKOTA TRUCK & FARM	68.14	287239
MINOT DAILY NEWS	647.52	287151	DAKOTA WRECKING AND SALVAGE	100.00	287241
MINOT ELECTRIC	83.00	287152	DAN LAWSON	21.00	287286
MINOT EMPLOYEE DONATIONS	770.32	287153	DANA POLLMAN	247.50	287319
NAPA AUTO PARTS	759.92	287154	DAVIDSON CONSTRUCTION	8,600.00	287242
NARDINI FIRE EQUIPMENT	350.00	287155	DIG IT UP BACKHOE SERVICE	120,089.00	287243
ND CHILD SUPPORT	6.00	287156	DIVISION OF CHILD SUPPORT	102.00	287244
ND DEPT OF TRANSPORTATION	11.50	287157	DORSEY & WHITNEY	24,060.38	287245
ND FRATERNAL ORDER OF POLICE	662.50	287158	ECOLAB PEST ELIMINATION DIVISION	122.24	287246
ND ONE CALL, INC.	1,926.10	287159	ELDORADO NATIONAL - CALIFORNIA	136.52	287247
NDDEQ	18.54	287160	EMERGENCY AUTOMOTIVE		
NEBRASKA CHILD SUPPORT PAYMENT	563.08	287161	TECHNOLOGIES	61.99	287248
NORTH COUNTRY SPORTSWEAR	676.56	287162	EMPLOYEE ONE TIME PAY	247.50	287249
NORTHERN TESTING	130.00	287163	ENERBASE	9,966.35	287250
NORTHWEST TIRE AND RETREAD	1,437.32	287164	ENVIRONMENTAL TOXICITY CONTROL,		
OLYMPIC SALES, INC.	529.34	287165	INC.	850.00	287251
OTIS ELEVATOR COMPANY	510.00	287166	ERIK LAUDENSCHLAGER	137.50	287285

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FACTORY MOTOR PARTS	1,002.95	287252	OFFICE FURNITURE RESOURCES	5,000.00	287314
FEDEX	780.99	287253	OLSON'S TOWING	1,300.00	287315
FIRST INTERNATIONAL BANK & TRUST	640.00	287254	PENWORTHY COMPANY, LLC	104.98	287317
FIRST WESTERN INSURANCE	465.00	287255	PHIL SCHULTZ	400.00	287339
FLEXIBLE PIPE TOOL COMPANY	482.20	287256	PITNEY BOWES RESERVE ACCOUNT	1,000.00	287318
G & P COMMERCIAL SALES	228.78	287257	PRAIRIE SUPPLY	37.46	287320
GAFFANEYS	1,930.00	287258	PROCOLLECT	805.29	287321
GALE	184.43	287259	PROTECH INTEGRATIONS, LLC	58.00	287322
GENERAL ONE TIME PAY	15.00	287260	PROVIDENT LIFE & ACC INS CO	626.88	287323
GENERAL ONE TIME PAY	2,065.00	287261	REAL TIME TRANSLATIONS, INC.	39.00	287325
GENERAL ONE TIME PAY	589.00	287262	REFUND ONE TIME PAY	876.50	287326
GENERAL ONE TIME PAY	5.00	287263	REFUND ONE TIME PAY	1,154.50	287327
GENERAL ONE TIME PAY	65.22	287264	REFUND ONE TIME PAY	1,011.50	287328
GENERAL ONE TIME PAY	25,000.00	287265	REFUND ONE TIME PAY	935.00	287329
GENERAL ONE TIME PAY	46.16	287266	REFUND ONE TIME PAY	629.50	287330
GENERAL ONE TIME PAY	1,265.00	287267	REFUND ONE TIME PAY	500.00	287331
GENERAL ONE TIME PAY	10.00	287268	REFUND ONE TIME PAY	1,161.00	287332
GENERAL ONE TIME PAY	10.00	287269	REFUND ONE TIME PAY	500.00	287333
GENERAL ONE TIME PAY	45.00	287270	REPUBLIC PARKING SYSTEM	70,872.68	287334
GENERAL ONE TIME PAY	5.33	287271	RHI SUPPLY	343.48	287335
GENERAL TRADING	148.64	287272	RODNEY BRIAN NEUHALFEN	50.00	287312
GOOSENECK IMPLEMENT COMPANY	14,376.12	287273	SCHOCKS SAFE AND LOCK SERVICE	118.75	287338
GRAPHICS LETTERING & TRIM	68.00	287275	SECRETARY OF STATE	36.00	287340
HAWKINS, INC.	1,937.38	287276	SIGNS TODAY	39.75	287341
HOME DEPOT CREDIT SERVICES	7.56	287278	SOUTH DAKOTA CHILD SUPPORT	188.31	287342
HOUSTON ENGINEERING, INC.	33,183.26	287279	SPRINKLERS PLUS, LLC	4,445.00	287343
INTERSTATE BATTERY SYSTEM	247.90	287280	SRF CONSULTING GROUP	4,219.90	287344
JLG ARCHITECTS	37,310.00	287282	STATE WATER COMMISSION	77,544.76	287345
JOHN DEERE FINANCIAL	200.08	287274	STEEN CONSTRUCTION CO.	102,690.00	287240
KELLER PAVING AND LANDSCAPING	212,506.82	287283	SUNDRE SAND & GRAVEL, INC.	10,881.16	287346
KLJ ENGINEERING, LLC	9,000.00	287284	SWANSTON EQUIPMENT	3,515.39	287347
LHOIST NORTH AMERICA OF MISSOURI	40,812.78	287287	TARGET	50.00	287348
LOWES PRINTING, INC.	10,231.04	287288	TATE HILGENKAMP	50.00	287277
MAGIC MILE WELDING	350.00	287289	TAYLOR JENSEN	247.50	287281
MAIN ELECTRIC CONSTRUCTION	1,033.41	287290	TEAM ELECTRONICS, INC.	199.70	287349
MARCHUS-BATTERIES PLUS	11.65	287224	TERMINAL SUPPLY CO.	43.53	287350
MARCO, INC.	245.24	287291	THATCHER COMPANY, INC.	10,124.76	287351
MARCO, INC.	780.67	287292	TIMMONS GROUP	27,353.10	287352
MARIA ROMANICK	466.40	287337	ULTEIG	2,432.25	287353
MATTHEW PAPPENFUS	179.56	287316	UNITED MAILING SERVICE	263.14	287354
MELANIE MOORE	23.50	287302	VANTAGEPOINT TRANSFER -- 10###	524.19	287355
MENARDS	31.61	287293	VESSCO, INC.	735.86	287356
MIDSTATES WIRELESS, INC.	840.00	287294	VISIT MINOT	21,208.00	287357
MIDWEST TAPE	32.98	287295	WALLWORK TRUCK CENTER	267.01	287358
MILLER LAW OFFICE, P.C.	1,955.00	287296	WARD COUNTY TREASURER	50,507.72	287359
MINOT AUTO	4,930.74	287297	WATER BILLING ONE TIME PAY	30.45	287360
MINOT DAILY NEWS	950.58	287298	WATER BILLING ONE TIME PAY	100.00	287361
MINOT EMPLOYEE DONATIONS	739.17	287299	WATER BILLING ONE TIME PAY	634.44	287362
MINOT PARK DISTRICT	2,000.00	287300	WATER BILLING ONE TIME PAY	76.29	287363
MINOT PAVING	56,437.49	287301	WATER BILLING ONE TIME PAY	85.00	287364
MOWBRAY & SONS	192.00	287303	WATER BILLING ONE TIME PAY	45.80	287365
NAPA AUTO PARTS	2,382.27	287304	WATER BILLING ONE TIME PAY	4.93	287366
NATIONAL PAYMENT CORPORATION	142.56	287305	WATER BILLING ONE TIME PAY	45.07	287367
ND CHILD SUPPORT	125.00	287306	WATER BILLING ONE TIME PAY	10.00	287368
ND DEPT OF ENVIRONMENTAL QUALITY	90.00	287307	WATER BILLING ONE TIME PAY	8.63	287369
ND DEPT OF TRANSPORTATION	0.00	287308	WATER BILLING ONE TIME PAY	19.15	287370
ND DEPT OF TRANSPORTATION	5.00	287309	WESTLIE FORD	1,211.76	287371
ND FRATERNAL ORDER OF POLICE	662.50	287310	WESTLIE TRUCK CENTER	2,751.59	287372
NEBRASKA CHILD SUPPORT PAYMENT	563.08	287311	TOTAL:	3,861,938.60	
NORTHWEST TIRE AND RETREAD	2,217.90	287313			

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **ORDINANCE NO. 5606 - RUTH ADDITION, LOTS 1 & 2- REZONE – SECOND READING – APPROVED**

Alderman Pitner moved the City Council place ordinance no. 5606 on second reading to rezone from “AG” Agricultural District and “P” Public Zone to establish “AG” Agricultural District on Ruth Addition Lot 1 and “P” Public Zone on Ruth Addition Lot 2. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5606 on second reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **ORDINANCE NO. 5618 – AMEND THE 2021 ANNUAL BUDGET-NEW PARKING FACILITIES MANAGEMENT – SECOND READING – APPROVED**

Alderman Pitner moved the City Council place ordinance no. 5618 on second reading amending the 2021 annual budget to increase the Airport’s capital equipment expenses, department materials and supplies, IT maintenance and repair, and consultants for the purchasing of new parking equipment for the new parking facilities management at the Airport. Motion seconded by Alderman Jantzer and carried unanimously.

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Alderman Pitner moved the City Council pass ordinance no. 5618 on second reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **ORDINANCE NO. 5619 – AMEND THE 2021 ANNUAL BUDGET- SWIF ACTION F OUTFALL PIPE CLEANING – SECOND READING – APPROVED**

Alderman Pitner moved the City Council place ordinance no. 5619 on second reading to amend the 2021 annual budget to increase Street department levee maintenance for the SWIF F work which will be funded with Sales Tax flood control and general fund reserves that were a result of State Water Commission funding that was received for SWIF D and E work. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5619 on second reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **ORDINANCE NO. 5620 - AMEND 2021 DISPATCH BUDGET TO PURCHASE RADIO CONSOLE FOR COMMUNICATION WITH MINOT FIRE DEPARTMENT – SECOND READING – APPROVED**

Alderman Pitner moved the City Council place ordinance no. 5620 on second reading to amend the 2021 annual budget to increase the Fire Department Capital Equipment Purchases revenues and expenditures and decrease the Vehicle and Equipment Repair revenues and expenditures for the purchase of a dispatch console. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5620 on second reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **ORDINANCE NO. 5621 - STOP SIGNS FOR PRAIRIE GREEN NEIGHBORHOOD – SECOND READING – APPROVED**

Alderman Pitner moved the City Council place ordinance no. 5621 on second reading to remove a yield sign restriction from Eastbound 32nd Avenue at 10th Street SW and add stop sign restrictions to the following approaches in the Prairie Green neighborhood:

1. Southbound 14th Street SW at 32nd Avenue SW
2. Southbound 12th Street SW at 32nd Avenue SW
3. Northbound 13th Street SW at 32nd Avenue SW
4. Northbound 11th Street SW at 32nd Avenue SW
5. Eastbound 32nd Avenue SW at 10th Street SW
6. Eastbound 33rd Avenue SW at 13th Street SW
7. Westbound 33rd Avenue SW at 13th Street SW
8. Eastbound 34th Avenue SW at 13th Street SW
9. Westbound 34th Avenue SW at 13th Street SW
10. Southbound 12th Street SW and 34th Avenue SW
11. Eastbound 34th Avenue SW and 10th Street SW
12. Southbound 15th Street SW at 35th Avenue SW
13. Eastbound 35th Avenue SW at 13th Street SW

Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5621 on second reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **ORDINANCE NO. 5622 - PROPERTY TAX PAYMENT FOR PORT PROPERTY AND PARKING RAMPS – SECOND READING – APPROVED**

Alderman Pitner moved the City Council place ordinance no. 5622 on second reading amending the 2021 annual budget to increase the Finance and Parking Ramps department expenditures for the payment of delinquent taxes on City property, using cash reserves, approve payment of the 2018 property taxes for the land that was formerly leased to ND Port Services, and

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approve the payment of 2017 taxes for the parking ramp properties. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5622 on second reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **ORDINANCE NO. 5623 - AMEND THE 2021 ANNUAL BUDGET- LOIS SUBSCRIPTION AGREEMENT – FIRST READING – APPROVED**

Alderman Pitner moved the City Council place ordinance no. 5623 on first reading amending the 2021 annual budget to increase the sales tax first penny economic development subscription expenditures for the Location One Information System (LOIS), using cash reserves. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5623 on first reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **ORDINANCE NO. 5624 – AMEND THE 2021 ANNUAL BUDGET- NDDOT URBAN AGREEMENT (CRISI) GRANT - FIRST READING – APPROVED**

Alderman Pitner moved the City Council place ordinance no. 5624 on first reading amending the 2021 annual budget to increase the engineering department professional services expenditures for the North Dakota Urban Agreement for the CRISI grant, using cash reserves. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5624 on first reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **ORDINANCE NO. 5625 – AMEND THE 2021 ANNUAL BUDGET- CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRSAA) GRANT – FIRST READING – APPROVED**

Alderman Pitner moved the City Council place ordinance no. 5625 on first reading amending the 2021 annual budget to increase Airport other professional services and Federal operating revenue for the 2021 ACRGP concessions addendum grant. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5625 on first reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **ST. JOSEPH’S COMMUNITY FOUNDATION – GRANT REQUEST – APPROVED**

Alderman Pitner moved the City Council authorize the fire department to apply for the St. Joseph’s Community Health Foundation grant and allow the Mayor to sign the letter of endorsement.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **P# 3529.05A MREFPP PHASE WC-1A – TIERRECITA VALLEJO LEVEE SEGMENT BID APPROVAL – APPROVED**

Alderman Pitner moved the City Council approve the bid to Wagner Construction for the first phase of construction of the Tierrecita Vallejo levee segment of the MREFPP Phase WC-1A.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **GAMING SITE AUTHORIZATION- COMPANIONS FOR CHILDREN – APPROVED**

Alderman Pitner moved the City Council approve the gaming site authorization for Companions for Children to conduct pull tab devices at Buffalo Wings and Rings through June 30, 2022.

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Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **LANDFILL SCRAPER – LEASE ADDENDUM (PROJECT NUMBER 4575) – APPROVED**

Alderman Pitner moved the City Council approve the addendum to the lease with Caterpillar Financial Services Corporation for the new landfill scraper lease that was awarded to Butler Machinery in December of 2020.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **RATIFY THE AIRPORT’S EXCHANGE OF A 2019 TORO MOWER FOR A 2021 TORO MOWER AT NO COST TO THE CITY – APPROVED**

Alderman Pitner moved the City Council ratify the Airport’s exchange of their 2019 Toro Mower with Broom Attachment for a 2021 Toro Mower with Broom Attachment and authorize the Mayor to sign any applicable documents.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **ORDINANCE NO. 5626 – AMEND THE 2021 ANNUAL BUDGET- AIRPORT’S EXCHANGE OF 2019 TORO MOWER – FIRST READING – APPROVED**

Alderman Pitner moved the City Council place ordinance no. 5626 on first reading amending the 2021 annual budget to increase the Airport capital equipment and sale of capital assets for the trade of the Airport 2019 Toro mower. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5626 on first reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **LANDRUM AND BROWN, INC. (L&B) PROJECT EXTENSION, MISCELLANEOUS SERVICES, AND MINIMUM STANDARDS – APPROVED**

Alderman Pitner moved the City Council approve project extension of the Landrum & Brown, Inc. Task Order No. 3 (T.O. #3) – Updating of Standard Contract Forms and Additional Tasks for the Minot International Airport (MOT); approve the Landrum & Brown, Inc. Task Order No. 7 (T.O. #7) for Miscellaneous Consulting Services; approve Landrum & Brown, Inc. Task Order No. 8 (T.O. #8) to Update Minimum Standards; and authorize the Mayor to sign any applicable documentation.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **SBPC AMENDMENT TO GRANT FUNDING AGREEMENT – APPROVED**

Alderman Pitner moved the City Council approve the amendment to the Grant Funding Agreement between the City of Minot and Souris Basin Planning Council and authorize the Mayor to sign the agreement.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **RETIREMENT AND TRANSFER OF OWNERSHIP OF POLICE K-9 “LOIS” – APPROVED**

Alderwoman Evans moved the City Council approve the retirement of police K-9 Lois, approve the sale and transfer of ownership of police K-9 Lois and authorize the Mayor to sign the agreement. Motion seconded by Alderman Podrygula.

Captain Sundbakken said, Lois has served the Police Department for six years and 4 months partnered with Officer Laudenschlager as her handler. Since he has submitted his resignation, the amount of training needed to partner Lois with another handler would exceed her useful career.

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Alderman Podrygula asked about plans to replace the K-9 and requested they expedite the process.

Captain Sundbakken responded by saying, the first step is to identify a handler and then sometime in the next year will start the process to purchase another dog. All of the K-9s are vital to their operations and offer a resource that humans can't fill.

The City Manager added, it is customary for the handler to retain the K-9 after retirement. The average working life span is about seven years so the cost and effort to retain Lois and train a new handler wouldn't be worth it. He mentioned that communities are typically very supportive of the K-9 program. The City can and will sustain a replacement however, if there are sponsors in the community who want to participate, they can reach out to Chief Klug or Mr. Stewart.

Whereupon a vote was taken on the above motion by Alderwoman Evans, seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **FERGUSON BOOKS & MORE- SUCCESS DEPOT RENTAL – APPROVED**

Alderwoman Olson moved the City Council approve the request from Dane Ferguson of Ferguson Books & More, to conduct a pop-up sale at the Success Depot July 16-17, 2021. Motion seconded by Alderman Jantzer.

Alderwoman Evans asked if the City usually allows rental of City property.

Mr. Stewart responded by saying, staff is currently working to draft a policy regarding rental of City property. This situation arose because the business had an agreement with the previous property owner. The rental income will be received as program income for the City Hall project through the NDR program. The City does not typically allow rental of property for private profit.

Whereupon a vote was taken on the motion by Alderwoman Olson, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **RESOLUTION NO. 3723 - DOWNTOWN FAÇADE IMPROVEMENT FORGIVABLE LOAN PROGRAM – APPROVED**

Alderman Pitner moved the City Council adopt resolution no. 3723 establishing a Façade Improvement Program in the form of a forgivable loan for properties in the Central Business District, and adopting program guidelines and design standards. Motion seconded by Alderwoman Evans.

Margie Bolton, of Margie's Art Glass, addressed the Council. She said the program is very much needed for downtown and she is excited about the opportunity. The older buildings make it hard for owners to make the enhancements they would really like to such as improving accessibility. They can't afford all the improvements on their own.

Jonathan Rosenthal, Economic Development Administrator, said now that money has been allocated, they can proceed with confidence. He gave a presentation describing their focus on redevelopment efforts while keeping the heart of Minot strong. He provided a summary of the numerous studies which all agreed that redevelopment downtown would drive economic growth. Now that the infrastructure has been replaced, the next step is to address the physical conditions of downtown Minot. He gave examples of buildings who could benefit from the program and explained the approach and application process.

Following the presentation, Alderwoman Evans asked what would happen if the property were sold before the ten-year time frame expired.

Mr. Rosenthal said, transfers are permitted as long as the new owner continues to maintain the improvements.

Mr. Stewart added, another option would be to repay the cost of the improvements.

Alderman Ross asked how to defend this project to a constituent with a business in another part of town who does not benefit from the program.

Mr. Rosenthal said, there are other projects for different areas of town such as the beautification plan on Broadway. Downtown was built prior to adopting current building codes and is need of investment.



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Mayor Sipma responded by saying, economic development specialists have all identified downtowns of middle America as a draw for tourism. Downtown was identified as an asset highlighted by programs like the Main Street Initiative to attract business to unique areas.

Alderman Ross noted that he is not opposed to downtown but has heard concerns from other segments of the community.

Alderman Pitner thanked everyone for working to get the program in place. He said he is in favor of all projects that support businesses in Minot but this is the project before them and is the first of many community programs. They need to focus on investing downtown especially because of Trinity vacating their downtown buildings. Improvements to the buildings in downtown will make them more attractive to new businesses and the workforce.

Alderman Podrygula agreed with the previous comments but emphasized the importance of investing downtown. He compared Minot to other communities who have successfully strengthened their downtown economies.

Rod Wilson with Northern Sentry and president of the Downtown Business & Professional Association, explained that it is their mission make downtown better. He pointed out the struggles many businesses are facing to retain their workforce and attract business. The program will help business owners make much needed improvements to their properties to make downtown more attractive.

Sherry McGlaughlin, addressed Alderman Ross's comments by saying, she owns businesses both in downtown, and other locations in the city. She believes they can easily defend the need to revitalize downtown. She said, she personally will not be applying for the program but supports other businesses who will apply. Downtown is the heart of Minot and is in need of investment regardless of what takes place in other areas of Minot.

Whereupon a vote was taken on the above motion by Alderman Pitner seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **RECYCLING TRANSFER STATION AND NEW LANDFILL ENTRANCE APPROVE PLANS AND SPECS (PROJECT NUMBER 4580) – APPROVED**

Alderman Pitner moved the City Council approve the plans and specifications for the Recycling Transfer Facility and New Landfill Entrance and authorize a call for bids. Motion seconded by Alderwoman Evans.

Alderman Jantzer said, he supports the motion and believes there is a significant desire for curbside recycling. They need to move forward with this in order to get an accurate cost estimate for the overall program. He then requested staff update their projections for other aspects of recycling, considering fuel costs and the market for recyclable materials.

Upon questioning by Alderwoman Evans regarding the timeline, Mr. Sorenson explained they have already encountered delays. The plans are now about 70% complete and they should have numbers in the next couple months. He suggested spring 2023 is a reasonable target since they wouldn't distribute new bins during winter.

Whereupon a vote was taken on the above motion by Alderman Pitner seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **DENY NEW LANDFILL INVESTIGATION TASK ORDER (PROJECT NUMBER 4545) – APPROVED**

Alderwoman Olson moved the City Council deny the request to authorize the Mayor to sign the task order for the New Landfill Investigation with CPS, Ltd. Motion seconded by Alderwoman Evans.

Alderwoman Olson stated, the issue has been discussed a lot over many years and she understands the frustration but believes it would be difficult, if not impossible to find land. Another study is not the best use of funds. Denying the investigation would set clear direction for staff to focus elsewhere.

Alderman Podrygula said he believes recycling should improve capacity issues at the landfill and relocating the entrance should help the neighborhood with some traffic. His concern however, is that the Council told citizens they would look elsewhere to relocate a landfill and he is hesitant to go back on their word. He commented that some things have changed and there is a lot on their plate and many other uses for funds.

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Mayor Sipma stated, the former Public Works Director spent a decade looking for land and believes this investigation will take \$370,000 and come to the same conclusion. Minot is already supporting the region in regards to NAWS, Flood Control, and the oil boom. Relocating the landfill would cost sanitation customers double or triple the current rate for the benefit of the whole region.

Alderman Jantzer said the issue has been before them numerous times and at the present time, he would prefer not to spend the money to reach the same conclusion.

Alderman Pitner disagreed and said they told the citizens they would investigate further. Until an investigation is done, they don't know if there is a better site for a landfill. When they toured the current site, they saw the issues in person.

Alderwoman Evans supported the motion. She said she spoke with former Alderman Hatlelid about the history of looking for a new site and believes the process has been done.

Mr. Stewart said he understands the complexity of the issue. The current landfill has growth capacity and they have done their due diligence. Relocating a landfill is difficult and they will always have the "not in my backyard" issue. The same problems exist across the country. The most cost-effective solution for the next 10-20 years, however, is to stay at the current location. The process to move costs millions of dollars even beyond purchasing land. There are regulatory and environmental issues to deal with. At a national level, it is becoming more evident that the federal government will have to get involved at some point.

Whereupon a vote was taken on the above motion by Alderwoman Olson, seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Ross, Sipma; nays: Pitner, Podrygula

### **PERSONAL APPEARANCES**

None

### **MISCELLANEOUS & DISCUSSION**

None

### **ADJOURNMENT**

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Jantzer and carried unanimously. Meeting adjourned at 7:19 pm.

ATTEST: \_\_\_\_\_  
Kelly Matalka, City Clerk

APPROVED: \_\_\_\_\_  
Shaun Sipma, Mayor