

September 3, 2019 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – SEPTEMBER 3, 2019 AT 5:30 P.M.

ROLL CALL

Members Present:

Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Sipma described some of his meetings and activities over the past month.

August 6 – Closing on Home Acquisition- Zombie Home
August 6 – Radio Interview, Energy Matters 550 KFYZ
August 7 – SRJB Subcommittee Meeting- Finance
August 7 – MADC Monthly Board Meeting
August 7 – Meeting with Red Cross Regional Director
August 9 – Closing on Home Acquisition- Flood Control
August 12 – Special City Council
August 13 – Board Meeting- Committee On Addiction
August 14 – Closing on Home Acquisition
August 15 – Town Hall Meeting at Washington Elementary
August 15 – FMCA Motor Coach Convention Welcome
August 16 – Dakota Boys & Girls Ranch Tour and Picnic
August 17 – YWCA Over the Edge
August 18 – Emcee Minot Food Truck Festival at Oak Park
August 19 – Welcome Back Teachers at Minot Public Schools
August 19 – City Council Meeting
August 29 – Speak with Boy Scouts of America Leadership Group

He also said, there were numerous meetings, phone calls, e-mails, and individual contact concerning City business.

CITY MANAGER REPORT

The City Manager began by listing the dates of upcoming meetings. September 16th will be the public hearing for the 2020 budget during the regular City Council meeting at 5:30. The NDLC Annual Conference is in Bismarck, September 19-21. A special Council meeting is scheduled for the final adoption of the budget September 23rd. Norsk Hostfest is taking place September 25-28. Planning Commission meets September 30th.

He continued by describing construction updates around the city. He said, Flood Control Phase 1 is due to be finished this month. The contractor is moving on to underground work and half of the flood walls have been poured moving east. There will be a new traffic impact as 3rd Street and 5th Avenue will be shut down for underground work near the end of the week or early next week. MI 2/3 has done the first test of the Perkett Pump Station and all pumps were successful. The contractor will open 16th Street for head-to-head traffic later this week.

Street maintenance is taking place throughout the city including Broadway where concrete panels, curb and gutter are being replaced between Central and 20th Avenue SW. Work will continue through the construction season, weather permitting, with periodic single lane closures.

The Safe Routes to School project has concrete work completed and sidewalks are ready for use. There are a few small items left, such as tree planting and landscaping. The program is part of the NDDOT's Transportation Alternatives Program and is 80% federal funded and 20% City funding.

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The Carnegie Building is nearly done with reconstruction. Mr. Barry showed photos of the building before and after reconstruction where the foundation was repaired, weak masonry was replaced on the exterior, and windows and floor joists were replaced.

He gave an update on the Parking Ramps by saying, City staff has taken control of maintenance activities and there have been noticeable improvements. The roof is going to be installed on both structures in the next couple months to protect from weather damage. Cameras are being installed and staff is looking into quotes for exterior signage. He continued by saying, the legal activities are in the discovery process with Cypress and there are approximately 10,000 documents included. The trial was pushed to next July but it is still subject to change.

The City Manager then mentioned the City Hall relocation. He addressed suggestions that have been shared in the public about various locations and he said, all options are being evaluated. A committee is reviewing a space analysis and identifying potential sites to renovate. They are looking into the "Big M" building and Wells Fargo building downtown. The NDR grant funds identified for the project include restrictions stating they cannot be used to construct a new building and they require the City Hall be located downtown.

Mr. Barry then provided NDR updates. He said, there was a Town Hall meeting recently where the NDR projects were discussed. The Gathering Space property negotiations are continuing and the deadline for negotiations on site 2 is set for September 30th. The Family Homeless Shelter project is on track with Lutheran Social Services and the environmental assessment is expected this week. The Resilient Homebuyer Program is picking up steam. They have been marketing to young individuals who may have been in school during the flood. He said, Minot is ranked third in current progress among NDR recipients. Minot has also been named a Model Grantee and officials commonly refer other grant recipients to Minot for advice.

He described some of the recent task force teams that have been assembled to handle different issues such as recruitment, community engagement, and development of a buy local preference.

The City Manager mentioned the new Ward County Emergency Manager, Jennifer Weichmann. He said, there will be meetings with opportunities to improve the relationship with the City and share information.

He then recognized Margie Zietz, Code Enforcement Officer, for receiving a Chamber Eagle Award and Kevin Ternes, City Assessor, for his nomination for Realtor Affiliate of the Year.

After concluding his presentation, Alderman Straight asked the City Manager about the lease for the Carnegie Building. He suggested looking at the rate being charged and said, if we are putting money into renovating the building, the City should get a better return on its investment.

Mr. Barry said, the current lease expires in 2021 but the rate can be discussed upon renewal. He added, since the City owns the building it was a sound investment to make the necessary repairs.

ATTORNEY REPORT

The City Attorney provided a written report.

RESOLUTION NO. 3631 - GREENLAND 2ND ADDITION LOT 1 – APPROVED

Alderman Jantzer moved the City Council adopt resolution no.3631 approving a request by Ferrellgas, L.P. for a Conditional Use Permit to construct a propane storage and distribution facility on undeveloped property. This property is located at 1011 46th Avenue, N.E.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5416 - ZONING TEXT AMENDMENT – CHAPTER 2, DEFINITIONS & CHAPTER 11-3 (Q) – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5416 on first reading amending Chapter 2, Definitions and section 11-3(q) of Chapter 11 of the Zoning Supplement to the Code of Ordinances, City of Minot, North Dakota to regulate

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commercial and residential mixed use in hotels and motels in the C2, General Commercial Zoning District. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5416 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

RESOLUTION NO. 3632- LOT 1 GREENLAND ADDITION- CONDITIONAL USE PERMIT – APPROVED

Alderman Olson moved the City Council adopt resolution no. 3632 approving a request by Ferrellgas, L.P. for a Conditional Use Permit to construct a propane storage and distribution facility on a site replacing an existing industrial use. This property is located at 1001 46th Avenue, NE. Motion seconded by Alderman Straight.

Alderman Wolsky raised concerns about the public engagement process. He said, the staff report for this item mentioned a resident's concerns and said they were addressed by the applicant. He requested a policy be put in place regarding how public input is gathered and a process be developed to standardize how to respond.

Whereupon a vote was taken on the above motion by Alderman Olson, seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

RESOLUTION NO. 3633 - HOME ACRES ADDN, BLK 2, LOTS 7 & 8 LESS HWY – APPROVED

Alderman Olson moved the City Council adopt resolution no. 3633 to approve a request by Blu on Broadway, LLC for consideration of a Planned Unit Development (PUD) submittal for a mixed-use project containing commercial uses on the ground floor and affordable housing on upper floors, to consider an increase in proposed density and also deviations to landscaping and parking requirements. This property is located at 1629 S. Broadway. Motion seconded by Alderman Straight.

Alderman Wolsky moved to amend the resolution, Part 3 (b) to read "Reconstruct 1st Street SW – including sidewalks on east and west sides and lighting." Motion seconded by Alderman Straight.

Mayor Sipma invited the applicant to come forward to further explain the project.

Todd Berning, representing the applicant, EPIC Companies, said, they are not opposed to the amendment requiring sidewalks on both sides of 1st Street SW and it should be within budget. He continued by explaining, they are working to construct a mixed-use facility in Minot which would be the twelfth one done by the company and the third LMI project. He said, they have studied shared parking and how to maximize use of space and infrastructure. Two developments they did in downtown West Fargo were recently recognized by the Governor giving way to the first Main Street Grant. The proposed project has about 8,800 square feet of useable space but the City requested that only 3,000 square feet be used for office space. They will monitor the use of the space closely because that is how the company operates. He said, he was misquoted in the paper as saying, low-to-moderate income people don't have cars. He clarified, LMI is our workforce but the dominant feature of the project is the focus on walkability.

He also said, the article stated, 300-600 people in Minot are looking for LMI housing and there is not enough federal assistance. Tenants will not need federal money to live in this facility, it is covered by the Resiliency and HUD contract. The building is required to have rates that are affordable as defined by HUD. This project scores highly because of walkability. He gave an example of another facility that has 51 units, is 13,000 square feet, is fully occupied and has 90 parking spaces with no issues. The building on Broadway will be close to banks, groceries, church, and parks, which is what the new generation is looking for. It has been nationally recognized that mixed use saves on specials, infrastructure and maintenance costs.

Mr. Berning said, their development agreement will take care of 1st Street which is in need of repair. They are working with the Park District, not using Park District funds, but rather coordinating to create a greenspace. The application has met the qualifications of HUD and the City and they are experts in this area. The property is a \$10 million project and a little over \$4 million is requested through the NDR grant. The project will have 80% affordable housing and 20% commercial and they are using a majority of their own resources.

Upon questioning by Alderman Olson, Mr. Berning said the apartment rates will be guaranteed for 20 years.

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Alderman Straight asked if this project would be constructed if not for NDR funds, to which Mr. Berning responded by saying, absolutely not.

Doug Pfau came forward in opposition to the project. He said, there were three letters in the newspaper opposed to the project and he believes there is a false need for affordable housing. He stated, the City of Minot currently has about 10,000 apartments and a little over 1,000 are vacant. Of the 1,000 vacancies, 85%-90% qualify under affordable housing as dictated by HUD and administered by Minot Housing Authority. He cautioned the Council against approving the proposal because of the variances required for density and parking. He said, other developers have to adhere to the ordinances and just because federal dollars are involved does not mean the money shouldn't be spent wisely.

Mayor Sipma asked for the sources of Mr. Pfau's statistics and whether he is referring to the voucher system. He responded by saying, the current HUD voucher program is \$741 for one-bedroom, \$941 for a two-bedroom, and about \$1,400 for a three-bedroom. The majority of apartments in Minot qualify under these amounts. The second quarter report for the Magic City Apartment Association was 7.2%. In his previous career, he was President of Magic City Apartment Association. He said, the conditions that brought the need for apartments were the 2011 flood and the oil boom. At that time, surrounding communities didn't have the infrastructure so people moved to Minot, which is not the case anymore.

Alderman Straight asked Mr. Pfau for his opinion on why other property owners didn't apply for NDR funds to renovate existing complexes. Mr. Pfau gave one example where an owner said the NDR process was too complicated and had too many restrictions tied to it.

The NDR Program Manager, John Zakian came forward to clarify, the housing choice voucher program requires the tenant still pay part of the rent. The figures Mr. Pfau gave are what the government will subsidize and the tenant pays the difference. He continued by saying, the waiting list for the voucher program currently has 260 residents listed. The reason they aren't moving into affordable housing in the private sector is because they don't have the money to cover the gap between the housing choice voucher and what they have to subsidize. He said, the NDR projects including Park South Phase 1, Park South Phase 2, and the proposed Blu on Broadway are meeting a critical need. If rent was currently affordable, the families on the waiting list would be taking advantage of it. He also said, there were only about 19 vouchers added in 2019 so there is a significant list of families waiting for this type of subsidy.

Alderman Wolsky asked if an NDR approval would come back to the City Council since this request relates to planning and zoning issues. Mr. Zakian said, yes, the developer must adhere to City rules prior to NDR approval so they are following the subscribed process. A developer's agreement will be brought back for City Council approval in probably two meetings from now.

Matt Watne, Amanda Fulton, and Darwin Langseth, each came forward in opposition to the project. They spoke about Minot's housing being overbuilt and raised concerns about the requested variances to density and parking requirements.

A vote was taken on the amendment by Alderman Wolsky, seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

Alderman Wolsky pointed out that the applicant is not requesting variances. They are discussing approval of a PUD which provides flexibility in the code. He said, he believes this is a great project and he sees the density and parking requirements as barriers in the code. He said, he supports changing the laws to reduce these requirements which is an example of what the Planning and Zoning Ordinance Committee is reviewing. He stated, past mistakes should not be a reason to prevent a project from moving forward.

Alderman Jantzer asked Principal Planner, Lance Lang to describe the project from a Planning perspective. Mr. Lang said, a Planned Unit Development (PUD) is designed to allow flexibility in how the codes are applied. In this case, to encourage 100% LMI housing along with mixed use commercial and mixed-use turnover in parking, the PUD makes it possible. A variance is used to recognize a hardship which is not the case here. This is an opportunity to provide 42 units of housing when we know there is a demand based on the waiting list for vouchers.

Alderman Podrygula asked how much leeway is being given as far as density and parking requirements. Mr. Lang said, figures are based on the occupancy per unit. Of the 42 housing units, 32 are studio or one-bedroom. Staff has worked with the applicant through the DRT process to maximize efficiency in order to make the project work. The applicant is providing 80 spaces which is probably about 15 spaces short of what is required.

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Mayor Sipma emphasized that the Main Street Initiative encourages walkability, mixed-use properties, and backfill. Additionally, there is a workforce shortage and properties like this project attract workers. He said, this is the right direction for the future and a substantial investment in our community.

Alderman Pitner said, although there is a possible need for this in Minot, he still has some reservations about the project. He agreed with Alderman's Wolsky's comments about revising the ordinances.

Alderman Straight commented that he personally has vacant apartments but supports this project. He said, infill needs to be developed over time rather than massive projects on the periphery of town. He also said, the vacancy rate for affordable senior housing in Minot is 0% with a growing waiting list and a project like this, that doesn't require a commute to necessities seems perfectly teed up to fill that need.

Whereupon a vote was taken on the above motion by Alderman Olson, seconded by Alderman Straight, as amended, and carried by the following roll call vote: ayes: Jantzer, Olson, Podrygula, Sipma, Straight, Wolsky; nays: Pitner.

APPROVAL OF THE MINUTES – APPROVED

Alderman Pitner moved the City Council approve the minutes of the July 31st & August 1st Special City Council Retreat, the August 5th regular City Council meeting, the August 12th Special City Council meeting, and the August 19th Regular City Council meeting.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

APPROVAL OF BILLS & TRANSFERS – APPROVED

Alderman Pitner moved the City Council approve the bills and transfers as listed for August in the amount of \$11,900,513.10:

ACKERMAN ESTVOLD	44485.73	ARROWHEAD ACE HARDWARE	142.04
278418		1000983	
ACME TOOLS	685.12	AT&T	4041.67
278419		1000985	
ACME TOOLS	1608.02	BAKER & TAYLOR BOOKS	14331.36
278603		1000987	
ACME TOOLS	1443.76	BAKKE GRINOLDS WIEDERHOLT	2191.40
1000974		278611	
ACOM SOLUTIONS	3149.00	BAKKEN DEVELOPMENT GROUP MINOT, LLC	1896.00
1000975		278612	
ADOBE SYSTEMS INC.	29.99	BANK OF NORTH DAKOTA	364856.39
1000976		278613	
ADVANCED BUSINESS METHODS	292.98	BARRY, TOM	21.20
278420		278426	
AE2S CONSTRUCTION LLC	4761.50	BATTERIES PLUS BULBS #639	71.60
278604		1000988	
AIRPORT ASSN OF ND	700.00	BAUER, KATHERINE	69.60
278605		278427	
ALL AMERICAN TROPHIES	47.00	BAYMONT INN & SUITES	73.00
278421		1000989	
ALL AMERICAN TROPHIES	8.50	BCBS	50.00
278606		278428	
ALL AMERICAN TROPHIES	371.00	BEAN, EILEEN	32.25
1000977		278429	
AMAZON.COM	2588.24	BECHTOLD PAVING	165626.11
1000980		278430	
AMERICAN TRUCK & TRAILER, LLC	391.49	BECHTOLD PAVING	30965.75
278422		278614	
AMERICAN WELDING & GAS, INC.	13757.98	BERGER ENTERPRISES, LLC	153311.71
278423		278431	
AMERICAN WELDING & GAS, INC.	7990.68	BEST BUY BUSINESS ADVANTAGE ACCOUNT	32.24
278607		1000990	
AMERICAN WELDING & GAS, INC.	51.18	BLUE CROSS BLUE SHIELD	15.00
1000981		278760	
AMERIPRIDE	153.28	BLUETARP FINANCIAL, INC	25.74
278608		278432	
AMERITAS LIFE INSURANCE CORP	2351.70	BLUETARP FINANCIAL, INC	55.49
278424		278615	
APEX ENGINEERING GROUP	57451.11	BLUETARP FINANCIAL, INC	110.26
278609		1000991	
APH/AUTO VALUE	18.50	BNSF RAILWAY COMPANY	10.00
278425		278616	
APPLE BOOKS	79.19	BOHANNON PROFESSIONAL COUNSELING	1000.00
1000982		278617	
AQUA-PURE INC	39386.48	BORDER STATES INDUSTRIES INC	925.65
278610		278433	

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BORDER STATES INDUSTRIES INC	743.01	1000992	GERDAU RECYCLING	196.00	278483
BRADY MARTZ	1500.00	278618	GERDAU RECYCLING	710.14	278664
BROADWAY PRINTING COMPANY	7.50	278619	GFOA	150.00	278484
BROADWAY PRINTING COMPANY	484.90	1000993	GFOA	85.00	1001027
BULLET PROOF DIESEL	957.36	1000994	GLASS DOCTOR	129.66	278485
BUTLER MACHINERY CO.	887.80	278434	GOOSENECK IMPLEMENT	1609.24	278486
BUTLER MACHINERY CO.	2805.46	1000995	GOOSENECK IMPLEMENT	317.58	278665
CANAD INNS	84.60	1000996	GRAINGER	824.14	1001028
CATERPILLAR FINANCIAL SERVICES	147954.38	278435	GRAND FORKS FIRE EQUIPMENT	2050.00	278666
CCI SOLUTIONS	856.55	1000997	GRAND FORKS FIRE EQUIPMENT	54.23	1001029
CDM SMITH	312039.00	278621	GRANITE SPRINGS CO.	76.00	1001030
CDW GOVERNMENT INC	106.14	278622	GRAVEL PRODUCTS, INC.	1060.29	1001031
CDW GOVERNMENT INC	13281.15	1000998	GREENHECK, SUE	99.00	1001032
CENEX	8.37	278436	GUERTON, KRISTIN	304.00	278667
CHIEF/LAW ENFORCEMENT SUPPLY	468.45	278623	HACH	111.48	1001033
CITY LAUNDRY	13.98	1000999	HACKETT, DEREK	679.24	278764
CITY OF MINOT	102.00	278438	HAMPTON INN & SUITES--BISMARCK	423.00	278488
CITY OF MINOT	250.00	278624	HAWKINS, INC	4972.80	278489
COLONIAL LIFE PREMIUM PROCESSING	2695.98	278440	HAWKINS, INC	5223.60	278668
COMMUNITY AMBULANCE SERVICE	48.00	278441	HEIDE TRANSPORT	33.15	278669
CORE & MAIN	13349.44	1001000	HERC-U-LIFT INC MINOT	8.53	278670
COUNTRY INN & SUITES - MINOT	182.77	278625	HIGH POINT NETWORKS, LLC	481.25	278490
CPS, LTD	19770.00	278626	HOBBY LOBBY	43.98	1001034
CREATIVE PRINTING	513.23	278442	HOME DEPOT CREDIT SERVICES	94.87	278491
CROWN TROPHY	480.00	278443	HOME DEPOT CREDIT SERVICES	662.78	1001035
CUMMINS POWER, LLC	92.06	278627	HOME OF ECONOMY	614.84	1001036
CURB 2 CURB	400.00	278444	HOWARD, DAVID	45.00	278671
CURB 2 CURB	850.00	278628	HP INC	738.58	278492
CURT'S STARTER & ALT. SERVICE	177.84	278629	IAPE	650.00	1001037
CURT'S STARTER & ALT. SERVICE	128.14	1001001	INFORMATION TECHNOLOGY DEPARTMENT	2843.90	278673
DACOTAH PAPER CO.	54.92	278445	INNOVATIVE OFFICE SOLUTIONS LLC	42.79	1001038
DACOTAH PAPER CO.	47.79	278630	INSTITUTE TRANSPORTATION ENGINEERS	545.00	1001039
DACOTAH PAPER CO.	1439.82	1001002	INTERNATIONAL CODE COUNCIL, INC	385.00	1001040
DAKOTA AGRONOMY PARTNERS, LLC	762.50	1001003	INTERNATIONAL INSTITUTE OF	210.00	1001041
DAKOTA FIRE EXTINGUISHER	3729.30	1001004	INTERSTATE BATTERY SYSTEM	385.85	278493
DAKOTA FLUID POWER, INC	119.02	1001005	INTERSTATE BATTERY SYSTEM	386.80	278674
DAKOTA OUTDOOR ADVERTISING LLC	450.00	1001006	J C PENNEY CO	34.99	1001042
DAKOTA SQUARE MALL	250.00	278446	JENSEN, TAYLOR	602.03	278494
DAKOTALAND AUTOGLASS	10.72	1001007	JERRY'S REPAIR & ALIGNMENT	510.00	278495
DARLEY	113.85	1001008	JH MEDICAL SUPPLY	307.48	278675
DELTA DENTAL OF MINNESOTA	16599.78	278447	JOHNSON, PENNY	84.34	1001043
DEMCO	1902.17	1001009	K MART	46.47	278676
DENOVIO, WILLIAM	25.00	278631	KADRMAS, LEE & JACKSON (BISMARCK)	33813.95	278496
DIRECTV	262.97	1001010	KALIX	66.60	1001044
DIVE RIGHT IN SCUBA, INC	587.48	1001011	KELLER PAVING AND LANDSCAPING	511654.77	278497
DIVERSIFIED INSPECTIONS, INC.	1700.00	1001012	KELLER, KASSIDEE	10.00	278498
DOLAN CONSULTING GROUP	95.00	1001013	KESLER, WILLIAM	1212.09	278780
DOMESTIC VIOLENCE CRISIS CENTE	1885.50	278448	KLUG, JOHN	82.50	278678
DORSEY & WHITNEY	51302.08	278449	KUDRONOWICZ, KAYLA	25.00	278679
DRUSE, DAMON	55.00	278633	LANDRUM AND BROWN, INC	2000.00	278680
EAPC ARCHITECTS	23556.93	278634	LAUDENSCHLAGER, ERIK	402.80	278500
EBSCO INFORMATION SERVICES	1508.00	278450	LAVERDURE, SHANE	100.00	278501
ECOLAB	380.29	278451	LEARNING OPPORTUNITIES, INC	37.99	278502
ECOLAB	555.00	1001014	LHOIST NORTH AMERICA OF MISSOURI	18098.70	278503
ELDORADO NATIONAL - CALIFORNIA	392.60	278635	LHOIST NORTH AMERICA OF MISSOURI	38455.08	278681
ELECTRO WATCHMAN INC	419.40	278636	LOCATORS & SUPPLIES	1080.40	1001045
EMERGENCY APPARATUS MAINTENANCE	1091.43	1001015	LOWES PRINTING, INC.	17.85	278504
ENERBASE	35123.18	278472	M & S SHEET METAL, INC.	155.31	278505
ENERBASE	32050.55	278651	MACA	20200.00	278765
ENERBASE	25509.77	278761	MADC	27375.00	278506
ENTERPRISE RENT-A-CAR (2144)	188.17	1001016	MAGIC CITY GARAGE DOOR COMPANY	155.00	1001046
EPIC SOLUTIONS	61.11	278652	MAGIC CITY HOME MAINTENANCE	928.50	278682
FACTORY MOTOR PARTS	1251.37	278474	MAIN ELECTRIC CONSTRUCTION	6774.87	278507
FACTORY MOTOR PARTS	560.31	278653	MAIN ELECTRIC CONSTRUCTION	359.00	278683
FARM CREDIT SERVICES OF ND	1148.00	278654	MARCO, INC	371.50	278508
FARSTAD OIL CO	1190.85	278655	MARKETPLACE FOODS	1129.04	1001048
FASTENAL COMPANY	65.29	1001017	MARSH PROPERTIES LLC	58105.00	278509
FELTNER, RICHARD	135.98	1001018	MATERIAL TESTING	577.00	278684
FERGUSON WATERWORKS #2516	1658.00	1001019	MATERIAL TESTING	362.00	1001049
FIDELITY SECURTIY LIFE	2806.91	278475	MATHRE COMMUNICATIONS INC	250.00	278685
FINDAWAY WORLD, LLC	1495.27	1001020	MCKIBBEN, JASON	99.00	1001050
FIRE EQUIPMENT CO.	58.50	278656	MCWILLIAMS, MIKAYLA	99.00	1001051
FIRE EQUIPMENT CO.	337.50	1001021	MENARDS	37.93	278686
FIRE EXTINGUISHING SYSTEMS	850.00	278476	MENARDS	2125.30	1001055
FIRST DISTRICT HEALTH UNIT	8333.33	278477	MFOA	30.00	278781
FIRST INTERNATIONAL BANK & TRUST	5000000.00	278417	MICROSOFT CORPORATION	863.69	278511
FIRST INTERNATIONAL BANK & TRUST	1080.00	278763	MICROSOFT CORPORATION	3122.45	1001056
FLAIL-MASTER	517.00	278658	MILITARY NAMES	27.00	1001057
FLEETMIND SOLUTIONS INC	1987.50	278659	MINOT AUTO	1598.79	278517
FLEETMIND SOLUTIONS INC	.40	1001022	MINOT AUTO	2238.88	278691
FRED PRYOR SEMINARS	199.00	1001023	MINOT AUTO	58.78	1001058
FRONTLINE PUBLIC SAFETY SOLUTIONS	1500.00	278478	MINOT AUTOMOTIVE CENTER	3.45	278518
G & P COMMERCIAL SALES	333.54	1001024	MINOT AUTOMOTIVE CENTER	21.19	278692
GAFFANEYS	179.90	278479	MINOT CITY AUDITOR	60.00	278693
GAFFANEYS	616.30	278660	MINOT COMMISSION ON AGING	7083.33	278519
GAFFANEYS	22.95	1001025	MINOT CONVENTION&VISITORS BUR.	24901.20	278597
GALE	2975.62	278480	MINOT CONVENTION&VISITORS BUR.	19650.85	278694
GEFROH ELECTRIC	37450.00	278662	MINOT CONVENTION&VISITORS BUR.	2835.40	278766
GENERAL TRADING	141.42	278481	MINOT DAILY NEWS	1273.76	278521
GENERAL TRADING	108.81	278663	MINOT DAILY NEWS	290.32	278695
GENERAL TRADING	213.43	1001026	MINOT ELECTRIC	742.52	278522
GEOLOGIC COMPUTER SYSTEMS	2957.50	278482	MINOT ELECTRIC	1333.95	1001059

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MINOT EMPLOYEE DONATIONS	1358.23	278767	ROTARY CLUB OF MINOT	186.00	278561
MINOT PARK DISTRICT	280250.51	278598	RYAN GMC	670.18	278726
MINOT PARK DISTRICT	137270.87	278768	SANITATION PRODUCTS	699.04	278562
MINOT RESTAURANT SUPPLY	145.35	1001060	SCHHEELS	184.41	1001091
MINOT STATE UNIVERSITY	141080.64	278523	SCHOCKS SAFE AND LOCK SERVICE	215.50	278563
MINOT'S FINEST COLLISION CENTER	1045.60	278524	SCHOCKS SAFE AND LOCK SERVICE	189.95	278727
MISC P CARD VENDOR	20606.83	1001069	SCHOCKS SAFE AND LOCK SERVICE	7.50	1001092
MN CHILD SUPPORT PAYMENT CENTER	172.12	278599	SCHEEN	20.00	278564
MN CHILD SUPPORT PAYMENT CENTER	172.12	278769	SCREENCLOUD	40.00	1001093
MOWBRAY & SONS	18998.00	278696	SECURITY PLUS	55.00	278728
MUNICODE	605.88	278697	SENGER, ROBERT & MICHELLE	10.00	278565
MUUS LUMBER	60.48	1001070	SHERWIN WILLIAMS	63.82	1001094
NAGEL, THOMAS	1375.00	278770	SHI INTERNATIONAL CORP	3440.44	278567
NAPA AUTO PARTS	740.50	278527	SHI INTERNATIONAL CORP	2207.40	278729
NAPA AUTO PARTS	1226.74	278699	SOLTIS BUSINESS FORMS CO.	584.00	278730
NAPA AUTO PARTS	917.32	1001071	SOURIS BASIN PLANNING COUNCIL	4208.33	278568
NARDINI FIRE EQUIPMENT	1161.00	278528	SOURIS RIVER JOINT WATER RESOURCE	508245.46	278569
NATIONAL PAYMENT CORPORATION	143.96	278700	SOUTH DAKOTA CHLD SUPPORT	175.87	278601
NCRAAO 2019	260.00	278529	SOUTH DAKOTA CHLD SUPPORT	175.87	278774
ND CHAPTER OF IA EI	120.00	278771	SRF CONSULTING GROUP	13181.27	278570
ND CHIEFS OF POLICE ASSOCIATION	90.00	278701	SRT COMMUNICATIONS	10775.71	1001097
ND CHILD SUPPORT	25.00	278530	STAPLES	815.10	1001098
ND CHILD SUPPORT	250.00	278702	STATE WATER COMMISSION	11765.46	278571
ND DEPT OF ENVIRONMENTAL QUALITY	200.00	278531	STATE WATER COMMISSION	2062866.72	278731
ND DEPT OF ENVIRONMENTAL QUALITY	25.00	278703	STEVICK BUSINESS SPECIALTIES & WEAR	3637.94	1001099
ND DEPT OF TRANSPORTATION	13625.84	278532	STODDARD, DEANNA	236.94	278572
ND DEPT OF TRANSPORTATION	11.50	278533	STREICHER'S	507.95	1001100
ND HOUSING FINANCE AGENCY	1898.97	278534	SUN LIFE FINANCIAL	46.50	278573
ND INSURANCE RESERVE FUND	1340.00	278535	SWANSON & WARCUP, LTD	5255.35	1001101
ND ONE CALL, INC	301.60	278536	SWANSTON EQUIPMENT	1539.97	278574
ND ONE CALL, INC	693.85	278704	TALBOTT, MIKALI	304.00	278733
ND PARKS AND RECREATION	200.00	1001072	TARGET	25.00	278734
ND SAFETY COUNCIL, INC.	400.00	1001073	TEAM ELECTRONICS INC	160.85	278575
ND STATE FAIR	213.00	1001074	TEAM ELECTRONICS INC	160.00	1001102
ND SURPLUS PROPERTY	1790.04	1001075	TECTA AMERICA	2723.00	1001103
ND WATER & POLLUTION CONTROL	2200.00	1001076	TERMINAL SUPPLY CO.	92.60	278576
NDBOA	645.00	278772	TERNES, KEVIN	55.00	278735
NDDEQ	315.41	278705	TEXAS DEPT OF PUBLIC SAFETY	20.00	278775
NDSWRA	580.00	1001077	THATCHER COMPANY, INC	10392.02	278736
NELSON, PAULETTE	62.04	278537	THE VIEW	20.00	278577
NET TRANSCRIPTS	100.00	278706	THERMO SCIENTIFIC PORTABLE	55753.15	278737
NEWMAN TRAFFIC SIGNS	10313.60	278538	THERMO SCIENTIFIC PORTABLE	180.46	1001104
NIESS, BRIAN	467.50	278707	THOMSON REUTERS-WEST PAYMENT CENTER	264.00	1001105
NORTH COUNTRY MERCANTILE	225.00	1001078	TITAN MACHINERY	521.67	278578
NORTH DAKOTA CPA SOCIETY	290.00	1001079	TITAN MACHINERY	444.70	278738
NORTH DAKOTA GUARANTY & TITLE	23743.72	278600	TOO DARK MOTORSPORTS	12.00	278579
NORTH DAKOTA INSURANCE DEPT	360.00	278539	TOTALFUNDS	328.21	278739
NORTH PRAIRIE RURAL WATER	55.05	1001080	TRACTOR SUPPLY CREDIT PLAN	107.42	1001106
NORTHERN BRAKE	15.00	278540	TRANSPORTATION SECURITY CLEARINGHOU	995.00	1001107
NORTHERN BRAKE	378.00	278708	TRINITY HEALTH	30.00	278740
NORTHERN PLAINS EQUIPMENT CO., INC.	277.09	278709	TRINITY MEDICAL GROUP	48.75	1001108
NORTHWEST TIRE AND RETREAD	4042.78	278542	TRUE VALUE MINOT	16.99	1001109
NORTHWEST TIRE AND RETREAD	5710.93	278711	U.S. POST OFFICE	5000.00	278741
NOVA FIRE PROTECTION CO.	320.00	278543	U.S. POST OFFICE	41.74	1001110
OCLC	1309.30	1001081	ULRICKSON, PAUL	99.00	1001111
OFFICE DEPOT	2229.04	1001083	UNIFORM CENTER	207.96	278742
OLSON'S TOWING	2510.00	278546	UNIQUE FOR YOU	191.00	278580
ONLINE DAKOTA INFORMATION NETWORK	708.00	278547	UNITED ACCOUNTS, INC	321.16	278776
OTIS ELEVATOR COMPANY	10112.52	278712	UNITED AIRLINES	1083.00	1001112
OVERDRIVE	6305.92	278713	UNITED MAILING SERVICE	291.39	278581
OWUSU, RAYMOND	20.00	278549	UNITED MAILING SERVICE	362.19	278743
PAM'S UPHOLSTERY	400.00	278550	UNUM LIFE INSURANCE COMPANY OF AMER	11648.31	278582
PAPPENFUS, MATTHEW	553.46	278551	UPS STORE #1423	11.82	278583
PARSONS ELECTRIC LLC	1125.00	278552	UPS STORE #1423	109.56	1001113
PARSONS ELECTRIC LLC	125.00	278714	US DEPARTMENT OF EDUCATION AWG	350.29	278777
PEB ENTERPRISES, LLC	8230.13	278773	USA BLUE BOOK	444.92	1001114
PEREZ JR., ISRAEL	150.00	278715	VAN DYKE, CAMILA	127.60	278744
PET PARADE	50.00	278553	VANGUARD APPRAISALS	17475.00	278745
PETCO	223.96	1001084	VANTAGEPOINT TRANSFER - 30#####	124.19	278602
POST CONSTRUCTION COMPANY	227150.65	278554	VANTAGEPOINT TRANSFER - 30#####	124.19	278778
PRAIRIE SUPPLY	330.00	278716	VELVA ENVIRONMENTAL LLC	615.70	278746
PRAIRIE SUPPLY	36.50	1001085	VERIZON	20.02	278747
PRAXAIR DISTRIBUTION, INC.	54.54	278717	VERIZON	4235.84	1001115
PRAXAIR DISTRIBUTION, INC.	139.08	1001086	VESSCO, INC	219.13	278748
PRINGLE & HERIGSTAD, P.C.	2068.65	278555	VILLAGE FAMILY SERVICE CENTER	3075.00	278584
PRINGLE & HERIGSTAD, P.C.	793.15	278718	VOHNE LICHE KENNELS, INC	19301.00	278749
PROCOLLECT	1272.98	278719	VOLLMER, JENNA	99.00	1001116
PROTECH INTEGRATIONS LLC	134.91	278720	WAGNER CONSTRUCTION	439151.09	278585
PROVIDENT LIFE & ACC INS CO	538.92	278556	WAGNER CONSTRUCTION	142277.18	278750
RAILROAD MANAGEMENT COMPANY	614.93	278721	WAL MART	202.38	1001117
RALPH'S PLUMBING	342.00	1001087	WANTZ, MACEY	55.68	278586
RAPID FIRE PROTECTION INC	1530.00	278722	WARD COUNTY AUDITOR	15225.00	278751
RDO EQUIPMENT	1228.89	278557	WARD COUNTY RECORDER	20.00	278587
RDO EQUIPMENT	76.77	278723	WARD COUNTY RECORDER	20.00	278588
RDO EQUIPMENT	1191.42	1001088	WARD COUNTY RECORDER	20.00	278589
REALTIME TRANSLATIONS, INC	20.00	278558	WARD COUNTY RECORDER	20.00	278752
RECORDED BOOKS	105.95	1001089	WARD COUNTY RECORDER	20.00	278753
REPUBLIC PARKING SYSTEM	27563.37	278724	WASTE NOT RECYCLING LLC	3115.80	278754
RHI SUPPLY	657.67	1001090	WATER ACCOUNT REFUNDS	7.24	278437
RICHLAND COUNTY 911 COMMUNICATIONS	675.00	278725	WATER ACCOUNT REFUNDS	6.55	278439
ROBISON, CARI	250.00	278559	WATER ACCOUNT REFUNDS	4.25	278487
ROCKMOUNT RESEARCH AND ALLOY	1042.74	278560	WATER ACCOUNT REFUNDS	10.00	278499

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WATER ACCOUNT REFUNDS	21.15	278544	WESTERN DAKOTA ENERGY ASSOCIATION	4000.00	278755
WATER ACCOUNT REFUNDS	10.22	278548	WESTERN STEEL AND PLUMBING	747.40	278591
WATER ACCOUNT REFUNDS	6.52	278566	WESTERN STEEL AND PLUMBING	9.11	278756
WATER ACCOUNT REFUNDS	10.22	278590	WESTLIE FORD	215.47	278592
WATER ACCOUNT REFUNDS	54.07	278596	WESTLIE FORD	290.80	278757
WATER ACCOUNT REFUNDS	71.48	278620	WESTLIE TRUCK CENTER	1045.33	278593
WATER ACCOUNT REFUNDS	12.52	278632	WESTLIE TRUCK CENTER	1278.35	278758
WATER ACCOUNT REFUNDS	10.94	278657	WESTLIE TRUCK CENTER	1047.30	1001119
WATER ACCOUNT REFUNDS	9.62	278661	WILBUR-ELLIS CO LLC	1786.55	1001120
WATER ACCOUNT REFUNDS	70.27	278677	WINNELSON	377.24	1001121
WATER ACCOUNT REFUNDS	72.03	278687	WSI CLAIM	357.48	278594
WATER ACCOUNT REFUNDS	79.29	278732	XEROX CORPORATION	1014.54	278595
WATER ACCOUNT REFUNDS	15.43	278762	XEROX CORPORATION	131.42	278759
WATER ACCOUNT REFUNDS	1.52	278779			
WEST OAKS ANIMAL HOSPITAL	193.85	1001118	TOTAL:	\$11,900,513.10	

CHARGE THESE FUNDS:

Airport	\$ 26,131.42
Cemetery	3,539.58
Parking Authority	376.25
Garbage	
Collection	21,274.42
Landfill	30,171.00
Water/Sewer	
Storm Sewer Maintenance	11,885.75
Water Supply	61,993.66
Water Distribution	37,655.42
Sewer	23,643.58
Utility Billing	6,772.42
Replacement	9,013.75
Public Transportation	5,679.33
Library	6,693.83
Auditorium/Recreation	16,821.34
Total Transferred	\$ 261,651.75

ELECTRONIC PAYMENTS

AFLAC	\$ 14,140.86
BCBS	330,415.01
Federal Tax Withholding	328,286.09
State Income Tax	
Sales and Use Tax	
ND State Disbursement	7,394.12
Deferred Comp	19,656.90
Verendrye Electric	80,488.40
Xcel	144,567.14
MDU	2,746.19
Mass Mutual	125,782.88
Discovery Benefits	6,176.18
NDPERS Pension	29,592.69
Credit Card	15.00
Total	\$1,089,261.46

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Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

APPROVAL OF PAYROLL – JULY 21, 2019 THROUGH AUGUST 17, 2019 - APPROVED

Alderman Pitner moved the City Council approve the payroll for the period of June 23, 2019 through July 20, 2019 in the amount of \$2,034,319.54.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5407 – REZONE RAMSTAD HEIGHTS 3RD ADDITION – SECOND READING – APPROVED

Alderman Pitner moved the City Council place ordinance no. 5407 on second reading to rezone Ramstad Heights 3rd Addition from R4 (Planned Residence District) to R1S (Single-Family Residential District with Small Lot Flexibility). Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5407 on second reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5408 – REZONE RAMSTAD HEIGHTS 4TH ADDITION – SECOND READING – APPROVED

Alderman Pitner moved the City Council place ordinance no. 5408 on second reading to rezone Ramstad Heights 4th Addition from R4 (Planned Residence District) to R1S (Single-Family Residential District with Small Lot Flexibility). Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5408 on second reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5413- BUDGET AMENDMENT - 2019 K-9 CASPIAN (PD0170) – SECOND READING – APPROVED

Alderman Pitner moved the City Council place ordinance no. 5413 on second reading to amend the 2019 annual budget to increase the general fund police revenues and expenditures and police capital purchases revenues and expenditures for a 2019 K-9. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5413 on second reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5414 – BUDGET AMENDMENT- CITYWIDE ASSET MANAGEMENT SOFTWARE (4423) – SECOND READING – APPROVED

Alderman Pitner moved the City Council place ordinance no. 5414 on second reading to amend the 2019 annual budget to move the citywide asset management software out of the equipment purchase capital fund into the general fund engineering department accounts. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5414 on second reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5415- BUDGET AMENDMENT- SALES TAX RESERVES FOR FLOOD CONTROL PROJECTS (CAP012 AND 3135.2) – SECOND READING – APPROVED

Alderman Pitner moved the City Council place ordinance no. 5415 on second reading to increase the flood control sales tax and capital purchases expenditures for the additional City share using flood control sales tax reserves authorize using flood control sales tax reserves for additional flood control expenditures. Motion seconded by Alderman Jantzer and carried unanimously.

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Alderman Pitner moved the City Council pass ordinance no. 5415 on second reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ADMINISTRATIVE APPROVALS – APPROVED

Alderman Pitner moved the City Council ratify the following administratively approved requests.

1. Alzheimer's Association to conduct a raffle August 25, 2019 at Oak Park (1300 4th Ave NW)
2. The Tap Room for a special event permit July 22-23, 2019 at Gourmet Chef (122 South Main Street)
3. Atypical Brewery & Barrelworks for a special event permit August 1-4, 2019 outside 510 Central Ave East
4. Atypical Brewery & Barrelworks for a special event permit September 21, 2019 at Minot Municipal Auditorium (420 3rd Ave SW)
5. Atypical Brewery & Barrelworks for a special event permit August 30-September 1, 2019 outside 510 Central Ave East
6. The Tap Room for a special event permit August 8, 2019 at Oak Park (1305 4th Ave NW)
7. The Tap Room for a special event permit August 10, 2019 at Roosevelt Park (1215 E Burdick Expy)
8. The Tap Room for a special event permit August 17, 2019 at downtown Minot
9. J.L. Beers for a special event permit August 14, 2019 outside 2001 22nd Ave SW
10. The Spot for a special event permit August 10, 2019 outside 6 2nd Street NE
11. The Spot for a special event permit August 13, 2019 outside 6 2nd Street NE
12. The Spot for a special event permit August 15-18, 2019 outside 6 2nd Street NE
13. The Spot for a special event permit August 17, 2019 at Dakota Territory Air Museum (100 34th Ave NE)
14. The Spot for a special event permit August 24, 2019 outside 6 2nd Street NE
15. The Spot for a special event permit August 29, 2019 outside 6 2nd Street NE
16. The Spot for a special event permit September 5-7, 2019 outside 6 2nd Street NE
17. The Spot for a special event permit September 14, 2019 outside 6 2nd Street NE
18. The Spot for a special event permit September 21, 2019 outside 6 2nd Street NE
19. The Tap Room for a special event permit August 16, 2019 at 1st and 1st Event Center (104 1st Ave SE)
20. The Landing Bar for a special event permit August 16, 2019 at Minot Auditorium (420 3rd Ave SW)
21. Downtown Business Professional Association to conduct bingo August 17, 2019 downtown Minot
22. YWCA to conduct a raffle August 17, 2019 at the Parker Center (21 1st Ave SE)
23. Souris Valley United Way to conduct a raffle August 9, 2019 at Souris Valley Golf Course (2400 14th Ave SW)
24. Cardinals Smokin Guns to conduct raffles August 20, 2019 through June 30, 2020 at Nedrose High School (5705 15th Ave SE)
25. Nedrose Cardinals Athletic Boosters to conduct bingo, raffles, raffle board, and sports pools August 20, 2019 through June 30, 2020 at Nedrose High School (5705 15th Ave SE)
26. North Dakota Friends of the NRA State Fund Committee, LLC to conduct a raffle September 21, 2019 at Minot Municipal Auditorium (420 3rd Ave SW)
27. Minot Lions to conduct a raffle November 5, 2019 at the Pour Farm (201 37th Ave SW)
28. Bones BBQ for a special event permit September 21, 2019 Minot Auditorium (420 3rd Ave SW)

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

FINAL PAYMENT – SUNDRE LINE REROUTE (PROJECT NUMBER 4195) – APPROVED

Alderman Pitner moved the City Council approve final payment to Wagner Construction in the amount of \$142,277.67 for the Sundre Line Reroute project.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

RETAIL LIQUOR & BEER LICENSE AMENDMENT- THE ORIGINAL BAR & NIGHTCLUB – APPROVED

Alderman Pitner moved the City Council approve the amendment to the Retail Liquor & Beer License held by The Original Bar and Nightclub, Inc. to change the premises of the license to the newly constructed building located at 720 North Broadway.

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Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

CITY COUNCIL APPROVE LICENSE TRANSFER OF SALESFORCE TO CITY OF MINOT – APPROVED

Alderman Pitner moved the City Council approve transfer of the license for Salesforce software to the City of Minot and annual renewal payment of \$24,989.41 as repository of all CDBG-DR and CDBG-NDR records.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

RETAIL LIQUOR & BEER LICENSE AMENDMENT- BROADWAY LIQUOR, LLC – APPROVED

Alderman Jantzer moved the City Council approve the amendment to the Retail Liquor & Beer License held by Broadway Liquor, LLC to include First International Bank & Trust listed as a security interest on the license. Motion seconded by Alderman Pitner.

Alderman Wolsky brought up concerns with the defeasible property clause included in the ordinance and pointed out that certain aspects of the ordinance make it too complicated. He said, it needs to be updated in this section, as well as areas describing moral character and inactivity. He suggested, before the 2020 census opens up the availability of new licenses, there should be changes made to the ordinance to apply to new licenses.

A vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

CITY COUNCIL APPROVE NO COST AMENDMENT #4 TO AGREEMENT WITH CDM SMITH INC. – APPROVED

Alderman Pitner moved the City Council approve the No Cost Amendment #4 to the CDBG-NDR Project Delivery Agreement with CDM Smith, Inc. with Scope Amendments and contract extension to December 31, 2021. Motion seconded by Alderman Wolsky.

Alderman Wolsky asked about the dollar amount spent on the housing study, which activity the dollars came from and whether the money for the study reduced the amount allocated to another project. Mr. Zakian responded by saying, the housing study was budgeted under the “Planning” activity. There was \$300,000 budgeted for the study so it will not require funds from any other activity and does not take away from planning other activities.

A vote was taken on the above motion by Alderman Pitner, seconded by Alderman Wolsky and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

SIDEWALK ASSESSMENT ROLL 2019 – APPROVED

Alderman Pitner moved the City Council approve the assessment roll for sidewalk repair project 4311.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

31ST AVENUE SW AND 10TH STREET SW SIGNAL WARRANT REVIEW (4393) – APPROVED

Alderman Pitner moved the City Council approve the removal of the span wire traffic signal at the 31st Avenue SW and 10th Street SW intersection. Motion seconded by Alderman Olson.

Alderman Wolsky asked if the City could implement a policy that when stop lights are installed during construction, they be removed after the construction is over.

City Engineer, Lance Meyer, stated, that is the current policy. He said, years ago when partnering with the DOT on projects that necessitate a traffic signal, the DOT allowed the City to keep the traffic signals. Now, the policy is that they be removed.

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Mayor Sipma asked what the cost would be to replace the signal with an adequate signal cabinet, to which the City Engineer said, it would be about \$250,000.

Mr. Meyer also confirmed, it would have to be paid for with City funds. The DOT would not provide funding for unwarranted signals.

Upon questioning by Alderman Wolsky, Mr. Meyer explained that the poles holding the signals will be removed next year when the storm sewer assessment project takes place. He said, when they start installing pipe and redoing the intersection, the poles will be in the way. The signal is on its last legs so now that the signals will need to be removed for the project, it is an opportunity to discuss options. They can decide to put a signal back up or go back to a two-way stop at 10th Street. He further described changes that can be made to the two-lane roadway by saying, they could install a turning lane on 10th Street to split traffic and make the intersection more efficient.

James Bolstad, of 500 32nd Ave SW, said, he is opposed to removing the traffic signal. He reviewed the traffic study and said he believes the number of cars justifies installing a permanent signal. He said, crossing 31st Avenue is too difficult without a signal.

Alderman Podrygula said he understands the traffic volume doesn't meet the criteria but believes crossing is difficult. He raised concerns about the speed limit differential since the speed limit on 31st Avenue is 35 mph and 10th Street is 25 mph.

Mr. Meyer said, the traffic study calculated about 12 cars per minute which is not significant volume. The northbound left turn will see the most delay. By adding a turning lane, it will separate traffic and shorten the delay. He said staff is comfortable with the recommendation and would never recommend anything that would put the public at risk.

Alderman Podrygula asked if they could keep the light until construction starts. Mr. Meyer said, yes, when taking a light offline, they typically change it to a flashing light to monitor issues and delays. As long as the controller doesn't fail, the light can remain in place.

Alderman Straight asked about the possibility of a roundabout, to which Mr. Meyer responded by saying, one technically could be installed but the intersection needs more right of way.

Alderman Wolsky mentioned the new construction and improvements in the area asked how often the City conducts traffic studies. Mr. Meyer said, this location has been checked frequently. A study in 2016 demonstrated the same results. It would need a 50% increase in volume to warrant a signal. He also said, the relocation of Trinity will not increase traffic that much but if conditions change, they can come back with another study.

Alderman Podrygula moved to amend the motion to retain the traffic signal until the 31st Avenue SW and 10th Street SW intersection is reconfigured. Motion seconded by Alderman Wolsky.

Alderman Podrygula clarified and Alderman Wolsky as the second, agreed, that the light can switch to flashing a month or two before construction and if the signal fails before that time, staff has the authority not to replace broken parts.

A vote was taken on the amendment by Alderman Podrygula, seconded by Alderman Wolsky and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Straight, Wolsky; nays: Sipma.

Whereupon a vote was taken on the above motion by Alderman Pitner, seconded by Alderman Olson, as amended, and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Wolsky; nays: Straight.

RESOLUTION NO. 3634 – APPROVE THE USE OF EMINENT DOMAIN FOR 1300 4TH AVE. NE – APPROVED

Alderman Pitner moved the City Council approve resolution no. 3634 authorizing the use of Eminent Domain for property and structures located at 1300 4th Avenue NE, Minot, ND 58703 as part of the HUD CDBG-DR acquisition program to support flood control projects.

Motion seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5417 – AMEND THE 2019 ANNUAL BUDGET- ACQUISITION PROPERTIES ON EL RIO DRIVE (CAP037, CAP038, & CAP039) – APPROVED

September 3, 2019 Regular City Council Meeting

Alderman Pitner moved the City Council place ordinance no. 5417 on first reading amending the 2019 annual budget to increase the flood control sales tax and flood control capital expenditures for properties acquired on El Rio Drive using flood control sales tax reserves. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Straight said he is leery of using reserves and suggested finding another funding source. Upon questioning as to what funding source he would suggest, Alderman Straight said, Hub City funding could be used.

The Finance Director clarified, sales tax dollars are allocated to flood control and if they are not used in the year they are collected they are placed in reserves. Applying those funds to this purchase is still the intended use of the funds.

Alderman Wolsky mentioned that the Council approved the buyout areas in July but this request is being brought to them months later. He said, he wants the full story at the front end of an approval.

Mayor Sipma commended staff for conducting internal audits, finding oversights and correcting the issues to ensure compliance.

Alderman Pitner moved the City Council pass ordinance no. 5417 on first reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Wolsky; nays: Straight.

CITY COUNCIL APPROVE FORGIVING PROMISSORY NOTE FOR 519 8TH AVE NE – APPROVED

Alderman Olson moved the City Council approve forgiving Promissory Note for property owned by Zonna Miller at 519 8th Avenue NE who was beneficiary of a Housing Rehabilitation CDBG-DR Grant.

Motion seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

PERSONAL APPEARANCES

None

2020 BUDGET PRESIDENT'S MESSAGE

City Council President Mark Jantzer, summarized his message on the 2020 preliminary budget. He made seven points which he described to the Council and the public.

- As Mayor Sipma was able to announce during the State of the City event back in February, the 2020 budget does not raise property taxes or basic service fees, except for adjustments in airport fees, landfill tipping fees, and a slight increase in bus transit fare.
- There has been significant progress in stabilizing finances, and a return to funding of operations from a solid property tax base, rather than sales tax which is variable, and causes problems when it goes down.
- A key feature of the 2020 budget is that it is significantly larger than 2019, \$274 million compared to \$179 million last year, or a 52.84% increase. This can happen without a tax increase or a significant change in property values because we are using monies that have been accumulating e.g. sales tax for flood protection and NAWS, or monies received from outside sources like the State of ND and the Federal Government, to use for specific projects (i.e. HUB City projects, highway projects, resiliency projects, and the like). Now that we are proceeding with construction, the dollars set aside for these capital projects is being budgeted and spent in this and future years.
- Minot is also benefiting from decisions during the ND 2019 Legislative Session. Additional money for flood protection, and additional funds expected from the "Prairie Dog" bill hub cities formula will help us. New sales tax collected from online sales, and the slight upward trend in sales tax revenue this year are both positive.
- Maintaining infrastructure, dealing with a maintenance backlog, investment in new enterprise-wide software solutions, and Capital improvement projects (CIP) and equipment purchases are budgeted.
- A recommendation that the Council direct staff to proceed with an accelerated two-year schedule for an additional northwest Minot Fire Station.
- Recent successes should build our confidence as a community that we can continue progress and meet the challenges that are ahead.

He also thanked City staff, the Mayor, and fellow aldermen for their work on the budget process.

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STATUS OF THE ONE BRAND MAGIC FUND APPLICATION

Mayor Sipma requested an update on the status of the One Brand MAGIC Fund application. City Attorney Hendershot responded by saying, Visit Minot has selected a vendor but staff had not finished reviewing the contract in time to be placed on the Council agenda. It is expected to be placed on the next City Council agenda for approval.

Alderman Straight mentioned working closely with non-profit organizations and said to be mindful of the legal bills they ascertain when processing these requests.

Mayor Sipma said he was looking forward to moving ahead on this process and asked if they could grant conditional approval without waiting until the next Council meeting.

The City Attorney recommended the Council have the contract for review before granting approval. She said, it is the first time this type of contract has been considered and they want to ensure it meets the new guidelines put in place by the MAGIC Fund Screening Committee. She continued by saying, several departments are involved in the review and their comments will be collected and sent back to Visit Minot. Visit Minot will then have an opportunity to review and respond.

The City Manager reminded the Council, it is a unique agreement and they would rather do it right the first time than have to do it over.

The Mayor said, if given the opportunity to call a Special Council meeting to process the approval sooner, he is prepared to do so.

Alderman Wolsky commented that he is particularly interested in the deliverables required in the contract and has no problem with extra due diligence in order to get it right.

Alderman Podrygula agreed and added, there are significant policy issues involved. He also said, he has reservations about marketing and advertising and wants to ensure accountability when deviating from past practices.

Mayor Sipma said, he expects the process to become more efficient. He also mentioned, this request is the result of the IEDC report and the white papers produced by the Stakeholders group.

OTHER BUSINESS

Alderman Wolsky stated, he wrote a letter to the editor which was published in the Minot Daily News saying there would be a discussion on the Gathering Space at this meeting. He said, the topic was delayed until the next Council meeting at the request of the Mayor. He will distribute his memo to staff and the public and encourages conversation at the next meeting.

ADJOURNMENT

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Olson and carried unanimously. Meeting adjourned at 7:42 pm.

ATTEST: _____
Kelly Matalka, City Clerk

APPROVED: _____
Shaun Sipma, Mayor