

**September 6, 2022 Regular City Council Meeting**

**MINOT CITY COUNCIL – SCHEDULED MEETING – September 6, 2022 AT 5:30 P.M.**

**ROLL CALL**

Members Present:

Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Streyle

Members Absent:

None

**PLEDGE OF ALLEGIANCE**

Mayor Ross presiding along with Airman Asmad Peralta and Airman Amin Ahmadi, led the City Council in the Pledge of Allegiance.

**MAYOR'S REPORT**

Mayor Ross had the following meetings:

1. Welcoming Back Teachers with MPS
2. MACEDC Board Retreat
3. Naturalization Ceremony
4. Funeral of Dean Frantsvog at MSU
5. Task Force 21 Event at MAFB

**MONKEY POX IMPACTS**

Lisa Clute mentioned that First District Health does not yet have the next round of boosters. The flu vaccine is not available as of yet either but will be soon.

Alderwoman Evans asked if protocol will be the same for the next round of boosters such as the seniors and immune compromised being the first in line. Lisa Clute said to stay tuned and they will make the public announcements when more information is available.

Lisa Clute introduced Roxanne Vendsel to do a brief synopsis on Monkey Pox. Roxanne discussed what monkey pox is and how it can be spread. Monkey Pox needs direct contact to spread and she went through the symptoms to look for associated with Monkey Pox. Roxanne also discussed the vaccine and also who is able to get the vaccine.

**SISTER CITY DISCUSSION**

Mayor Ross discussed how the delegation from our Sister City in Norway is coming back for the Norsk Hostfest. Monday, September 26<sup>th</sup> there will be a tour with a special council meeting for the signing of the new agreement and the day will end with a social at Roosevelt Park.

**CITY MANAGER REPORT**

Harold Stewart, City Manager, submitted a report to the council.

Alderwoman Evans stated that she like the idea of a rotation of council members that would attend a Department Head meeting maybe once a quarter. Alderman Podrygula also supports that statement and if scheduled in advanced it might build relationships with the City Council and Department Heads.

Mayor Ross also announced that the next council meeting should have a copy of the Sister City Agreement on the agenda.

**CONSENT ITEMS**

Alderman Pitner moved the City Council approve consent items 5.1-5.20.

5.1 CITY COUNCIL MINUTES - Approve the minutes of the August 15, 2022 Regular City Council meeting and the August 24, 2022 Special City Council meeting.

5.2 ORDINANCES – Approval of the following ordinances considered for second reading:

1. Ordinance No 5766 - 2022 BA - HVAC Repair
2. Ordinance No 5767 - 2022 BA - Paving District 499 (4591)
3. Ordinance No 5768 - 2022 BA - Runway Pavement Markings (2022500001)
4. Ordinance No 5769 - Zoning Map Amendment -Block 1 Lafarge Second Addition and Outlot 41 of Section 27-155N-83W
5. Ordinance No 5770 - Stop Sign Ordinance - Downtown Minot

5.3 ADMINISTRATIVE APPROVALS - Approval of the following administrative approvals:

1. Bishop Ryan Catholic School Parent Activity Association to conduct 50/50 raffles during September 8, 2022 through February 7, 2023 at all home games at Bishop Ryan Catholic School (316 11th Ave NW).
2. Bishop Ryan Catholic School Parent Activity Association to conduct 50/50 raffles on August 19, September 2, 17, 30, 2022 at Herb Parker Stadium (500 University Ave W).
3. Bishop Ryan Catholic School Parent Activity Association to conduct a 50/50 raffle on October 8, 2022 at the Grand Hotel (1505 N Broadway).
4. Minot High School Majettes Hockey to conduct 50/50 raffles on November 29, 2022 through February 4, 2023 at all home games at MAYSA Arena (2501 Burdick Expwy W).
5. Minot Board of Realtors to conduct a raffle on September 30, 2022 at Elite Real Estate (1829 S Broadway Suite 1).
6. Special Event Permits for AV Vintreet, Inc. dba Off the Vine (15 S Main St).
7. Special Event Permit for Atypical, LLC dba Atypical Brewery & Barrelworks (510 Central Ave E).
8. Special Event Permit for Der Blauc, LLC dba Blue Rider (118 1st Ave SE).
9. Two Special Event Permits for The “O”riginal, Inc dba The “O”riginal Bar and Nightclub (720 N Broadway).
10. Special Event Permit for Lamplighter Lounge, Inc. dba Lamplighter Lounge (200 16th St SW)

5.4 BILLS, TRANSFERS, AND PAYROLL - Approve payroll for the period of July 17, 2022 through August 13, 2022 in the amount of \$2,173,856.06 and bills and transfers for August in the amount of \$14,283,077.35.

ACKERMAN ESTVOLD	\$540.00	292560	ACME TOOLS	\$1,693.54	292726
ACME RENTS	\$110.00	292561	ADAPCO, INC.	\$89,127.20	292727
ACME TOOLS	\$370.32	292562	ADVANCED ENGINEERING & ENVIRONMENTAL	\$12,862.00	292728
ADVANCED BUSINESS METHODS	\$977.77	292563	AMERICAN WELDING & GAS, INC.	\$4,660.25	292729
AMERICAN TRUCK & TRAILER, LLC	\$71.56	292564	ARAMARK	\$283.59	292730
AMERICAN WELDING & GAS, INC.	\$13,798.76	292565	BAKKE GRINOLDS WIEDERHOLT	\$180.50	292731
AMERITAS LIFE INSURANCE CORP	\$1,056.12	292566	BALCO UNIFORM COMPANY, INC.	\$2,642.78	292732
BALCO UNIFORM COMPANY, INC.	\$970.75	292567	BCBS	\$40.00	292733
BECHTOLD PAVING	\$37,799.86	292568	BECHTOLD PAVING	\$17,723.64	292734
BORDER STATES INDUSTRIES, INC.	\$111.91	292569	BLUETARP FINANCIAL, INC.	\$19.12	292735
BRAVERA BANK	\$10,604.86	292570	BORDER STATES INDUSTRIES, INC.	\$565.61	292736
BROADWAY PRINTING COMPANY	\$1,994.98	292571	BOUND TREE MEDICAL	\$686.80	292737
BUREAU OF MOTOR VEHICLES	\$4.00	292572	BRIGHTLY SOFTWARE, INC	\$1,405.02	292738
BUTLER MACHINERY CO.	\$26,092.01	292573	BUTLER MACHINERY CO.	\$374.25	292739
C&C PLUMBING AND HEATING	\$55,215.91	292574	CHRISTOPHER A. CARLSON	\$1,087.06	292740
CASH-WA DISTRIBUTING CO OF FARGO	\$129.07	292575	CITY OF MINOT	\$1,350.49	292823
CATERPILLAR FINANCIAL SERVICES	\$125,190.62	292576	CIVICPLUS	\$471.24	292741
CDM SMITH	\$133,897.00	292577	CORE & MAIN	\$25,257.88	292742
CHRISTOPHER A. CARLSON	\$1,080.99	292578	CREATIVE PRINTING	\$431.73	292743
CITY OF MINOT	(\$350.00)	292579	CUMMINS POWER, LLC	\$74.19	292744
CITY OF MINOT	\$250.00	292718	CURT'S STARTER & ALT. SERVICE	\$553.71	292745
CITY OF MINOT	\$100.00	292719	DACOTAH PAPER CO.	\$2,697.38	292746
COLONIAL LIFE	\$2,265.24	292579	DAKOTA CONCRETE CONSTRUCTION	\$24,810.00	292747
DAKOTA FIRE EXTINGUISHER	\$4,042.00	292580	DAKOTA FIRE EXTINGUISHER	\$356.26	292748
DAKOTA TRUCK & FARM	\$191.38	292581	DAKOTA TRUCK & FARM	\$56.51	292749
DANNY RAYMOND	\$634.50	292679	DAVIDSON CONSTRUCTION	\$32,800.00	292750
DARYLE E LORENZ JR	\$4,048.79	292584	DCI CREDIT SERVICE, INC.	\$478.33	292751
DEERE CREDIT, INC.	\$44,346.19	292636	DIVISION OF CHILD SUPPORT	\$102.00	292752
DIVISION OF CHILD SUPPORT	\$102.00	292582	DORSEY & WHITNEY	\$3,402.45	292753
DOMESTIC VIOLENCE CRISIS CENTER	\$1,409.99	292583	ECOLAB PEST ELIMINATION DIVISION	\$510.27	292754
EAPC	\$2,366.25	292585	EMERGENCY AUTOMOTIVE TECHNOLOGIES	\$129.92	292755
EMERGENCY AUTOMOTIVE TECHNOLOGIES	\$2,080.53	292586	Benjamin Clark	\$5.00	292756
Benjamin Clark	\$20.00	292587	Brian Billingsley	\$253.34	292757
Caisee Sandusky	\$147.50	292588	Dana Summers	\$64.90	292758
Christina Bullard Wolf	\$56.16	292589	Greg Johnson	\$88.50	292759
Eileen Bean	\$18.72	292590	Jay Haaland	\$474.00	292760
Maria Romanick	\$1,359.70	292591	John Van Dyke	\$300.54	292761

Matt Pappenfus	\$400.20	292592	Jonathan Rosenthal	\$282.84	292762
Matt Pappenfus	\$206.50	292593	Joshua Noyes	\$123.90	292763
ENERBASE	\$60,526.49	292594	Macey Wantz	\$65.00	292764
FACTORY MOTOR PARTS	\$104.19	292595	Robby Brown	\$64.90	292765
FIRST INTERNATIONAL BANK & TRUST	\$630.00	292596	ENERBASE	\$53,819.29	292766
FIRST WESTERN INSURANCE	\$2,067.00	292597	FACTORY MOTOR PARTS	\$264.87	292767
FORTERRA PIPE & PRECAST	\$15,816.53	292598	FASTENAL COMPANY	\$40.52	292769
GAFFANEYS	\$75.00	292599	FEDEX	\$11.08	292770
Caisee Sandusky	\$464.00	292600	FEDEX	\$326.79	292771
Carla Smith	\$1,500.00	292601	FIRST DISTRICT HEALTH UNIT	\$25,000.00	292772
Cashwise	\$20.00	292602	FIRST INTERNATIONAL BANK & TRUST	\$660.00	292773
Celine E. Marx	\$20.00	292603	FIRST WESTERN INSURANCE	\$10,209.00	292774
Celine Eden Marx	\$21.00	292604	FLEETMIND SOLUTIONS, INC.	\$1,987.50	292775
Dan Lawson	\$50.00	292605	FREDRICKSON GLASS	\$325.00	292776
Darin Opperde	\$25.00	292606	FRONTIER PRECISION	\$157.80	292777
Dianna G Schoenberg	\$91.91	292607	GALLS, LLC	\$289.06	292778
Georgine Walsh	(\$455.00)	292608	GEFROH ELECTRIC	\$448.50	292779
Hobby Lobby	\$25.00	292609	Carl Davidson	\$15.00	292780
Jacob Hundley	\$1,025.50	292610	Cashwise Liquors	\$26.26	292781
Jill Lysford	\$610.00	292611	Dusty Fladeland	\$455.00	292782
Joe Melvin Stenvold Jr	\$100.00	292612	Dusty Fladeland	\$45.00	292783
Marshal Liddell	\$100.00	292613	Jackson Carmean and Erin Coburn Carmean	\$60.00	292784
Shannon Hoff	\$10.00	292614	Jim Johnson	\$50.00	292785
Shera Marie G Inman	\$50.00	292615	Randy Hollbach	\$5.00	292786
Sodexo, INC & Affiliates	(\$1,274.37)	292616	Stay Bridge Suites	\$45.00	292787
Target	\$107.99	292617	VIKOR	\$3,133.00	292788
Target	\$53.94	292618	GENERAL TRADING	\$368.49	292789
Target	\$79.98	292619	GERDAU RECYCLING	\$145.60	292790
Tim Goldade	\$450.00	292620	HAWKINS, INC.	\$14,439.06	292792
Tina E. Hagen	\$100.00	292621	HOUSTON ENGINEERING, INC.	\$8,236.00	292793
GENERAL TRADING	\$130.89	292622	INFORMATION TECHNOLOGY DEPARTMENT	\$7,200.20	292794
GERDAU RECYCLING	\$344.93	292623	INFRASTRUCTURE MANAGEMENT SERVICES	\$6,498.65	292795
GOETTLE LAW, PLLC	\$3,500.00	292624	J.D. POWER AND ASSOCIATES	\$374.00	292796
GRAINGER	\$1,668.41	292626	JLG ARCHITECTS	\$9,005.00	292797
GREAT PLAINS TECHNICAL SERVICES	\$1,552.00	292628	JOHN BEAN TECHNOLOGIES CORP - OGDEN	\$548.08	292798
HACH	\$355.92	292629	JOHN DEERE FINANCIAL	\$2,916.21	292791
HANSON'S EXCAVATING	\$7,985.50	292630	JOHNSON CONTROLS	\$3,987.25	292799
HAWKINS, INC.	\$24,789.06	292631	KALIX	\$19.24	292800
HIGH POINT NETWORKS, LLC	\$475.00	292632	KEMPER CONSTRUCTION CO	\$270,293.36	292801
INFRASTRUCTURE MANAGEMENT SERVICES	\$46,493.55	292633	KEVIN'S PLUMBING & HEATING	\$2,757.00	292802
INNOVATIVE HIGH PERFORMANCE COATING LLC	\$31,794.00	292634	KLS SERVICES LLC	\$826.30	292803
JESSE BRAUN ELECTRIC, LLC	\$36,054.90	292635	LANDMARK STRUCTURES	\$73,595.00	292804
JOHN DEERE FINANCIAL	\$148.62	292625	LANDRUM AND BROWN, INC.	\$10,480.00	292805
KLJ ENGINEERING, LLC	\$30,374.70	292637	LHOIST NORTH AMERICA OF MISSOURI	\$23,058.30	292806
LEXIPOL, LLC	\$10,849.61	292638	LOCATORS & SUPPLIES	\$131.56	292807
LHOIST NORTH AMERICA OF MISSOURI	\$54,651.63	292639	LTP ENTERPRISES, INC	\$7,264.50	292808
MAGIC CITY GARAGE DOOR COMPANY	\$252.30	292641	M & S SHEET METAL, INC.	\$242.00	292809
MAIN ELECTRIC CONSTRUCTION	\$8,971.59	292642	MAGIC CITY DISCOVERY CENTER	\$389,733.67	292810
MARCO, INC.	\$175.00	292643	MAIN ELECTRIC CONSTRUCTION	\$11,513.04	292811
MATERIAL TESTING	\$2,038.92	292644	MARCO, INC.	\$433.28	292812
MENARDS	\$57.90	292645	MATERIAL TESTING	\$6,780.80	292813
MESSERLI & KRAMER PA	\$453.82	292646	MELANIE MOORE	\$30.00	292824
MIDSTATES WIRELESS, INC.	\$1,250.00	292647	MENARDS	\$134.59	292814
MIDWEST TAPE	\$137.17	292648	MESSERLI & KRAMER PA	\$453.32	292815
MILLER INSULATION CO, INC	\$7,526.00	292649	MIDSTATES WIRELESS, INC.	\$167.00	292816
MINOT AREA CHAMBER EDC	\$36,250.00	292640	MILLER LAW OFFICE, P.C.	\$682.50	292817
MINOT AREA COUNCIL OF THE ARTS, INC	\$3,333.33	292650	MINOT AUTO	\$851.42	292818
MINOT AUTO	\$1,168.38	292651	MINOT COMMISSION ON AGING	\$12,875.00	292819
MINOT AUTOMOTIVE CENTER	\$15.22	292652	MINOT EMPLOYEE DONATIONS	\$715.29	292820
MINOT EMPLOYEE DONATIONS	\$738.49	292653	MINOT PAVING	\$703,624.96	292821
MINOT PARK DISTRICT	\$52,344.52	292654	MINOT PLUMBING & HEATING CO, INC.	\$485.00	292822
MINOT PAVING	\$69,145.98	292655	MOTOROLA	\$6,943.20	292825
MOORE ENGINEERING, INC	\$64,303.34	292657	MOWBRAY & SONS	\$1,022.36	292826
MOTOROLA	\$25,401.81	292658	NAPA AUTO PARTS	\$970.90	292827
MTI DISTRIBUTING CO.	\$371.65	292659	NATIONAL PAYMENT CORPORATION	\$143.68	292828
NAPA AUTO PARTS	\$1,544.29	292660	ND CHILD SUPPORT	\$40.00	292829
ND CHILD SUPPORT	\$25.00	292661	ND DEPARTMENT OF HEALTH	\$18.54	292830
ND DEPT OF TRANSPORTATION	\$76,909.97	292662	ND DEPT OF TRANSPORTATION	\$268.98	292831
ND DEPT OF TRANSPORTATION	\$5.00	292663	ND DEPT OF TRANSPORTATION	\$5.00	292832
ND DEPT OF TRANSPORTATION	\$11.50	292664	ND FRATERNAL ORDER OF POLICE	\$662.50	292833
ND DEPT OF TRANSPORTATION	\$5.00	292665	ND HOUSING FINANCE AGENCY	\$627.32	292834
ND DEPT OF WATER RESOURCES	\$68,016.91	292697	ND ONE CALL, INC.	\$1,532.80	292835
ND FRATERNAL ORDER OF POLICE	\$650.00	292666	NDAAO	\$590.00	292836
ND SOLID WASTE & RECYCLING ASSOCIAT	\$175.00	292669	NELSON AUTO CENTER	\$35,068.38	292837
ND STATE PLUMBING BOARD	\$100.00	292667	NINTEX USA, INC.	\$3,417.86	292838
NDDEQ	\$300.00	292668	NORTH COUNTRY SPORTSWEAR	\$282.20	292839
NET TRANSCRIPTS	\$711.75	292670	NORTHERN BRAKE	\$143.00	292840

NORMONT EQUIPMENT CO	\$1,170.13	292671	NORTHWEST TIRE AND RETREAD	\$96.16	292841
NORTHERN PLAINS EQUIPMENT CO., INC.	\$46.25	292672	NOVA FIRE PROTECTION CO.	\$115.00	292842
NORTHWEST TIRE AND RETREAD	\$6,155.09	292673	OK AUTOMOTIVE	\$840.00	292843
PAYMENTUS	\$3,959.09	292674	ONE CALL CONCEPTS, INC.	\$684.00	292844
POST CONSTRUCTION COMPANY	\$344,877.07	292675	PARKLAND USA CORPORATION	\$893.55	292768
PRIORITY DISPATCH	\$15.00	292676	PAYMENTUS	\$1,848.32	292845
PROTECH INTEGRATIONS, LLC	\$852.65	292677	POST CONSTRUCTION COMPANY	\$78,053.37	292846
PROVIDENT LIFE & ACC INS CO	\$553.20	292678	PRINGLE & HERIGSTAD, P.C.	\$825.00	292847
RDO EQUIPMENT	\$107.40	292680	PROCOLLECT	\$530.14	292848
1ST MINOT MANAGEMENT	\$18.37	292681	PROJECT BEE	\$2,175.58	292849
1ST MINOT MANAGEMENT	\$44.10	292682	PROTECH INTEGRATIONS, LLC	\$113.00	292850
COPELAND, ERICA	\$55.71	292683	PTS POWER	\$5,524.10	292851
ERAZO, LEONARDO	\$22.44	292684	RAILROAD MANAGEMENT COMPANY III,LLC	\$703.92	292852
JORDE, ERICA	\$501.29	292685	BEACH, ASHLEY	\$8.67	292853
LABARGE, RYAN	\$49.52	292686	DABNEY, KELLY	\$17.85	292854
LASKOWSKI, JOSHUA	\$50.00	292687	DIAMOND PROSPECT LLC	\$46.68	292855
OPPERLUDE, ROBBIE A	\$66.59	292688	DIEDE, DEREK	\$50.00	292856
WATSON, COLE	\$24.30	292689	FLECK, NICOLE	\$50.00	292857
ROLAC CONTRACTING	\$55,031.00	292690	MATHURA, RANDALL	\$29.21	292858
S.J. LOUIS CONSTRUCTION, INC	\$224,844.92	292691	NERREN, MARGO	\$17.85	292859
SANITATION PRODUCTS	\$15,289.71	292692	PFAU, KAELYNN	\$20.14	292860
SCHOCKS SAFE AND LOCK SERVICE	\$162.50	292693	SAPKAROSKI, NICHOLAS	\$17.81	292861
SECURITY FENCE, INC.	\$1,000.00	292694	TARGET REAL ESTATE	\$49.57	292862
SOURIS RIVER JOINT WATER RESOURCE	\$1,462,309.82	292695	RHI SUPPLY	\$93.47	292863
SOUTH DAKOTA CHILD SUPPORT	\$188.31	292696	ROERS CONSTRUCTION	\$186,461.10	292864
SUNDRE SAND & GRAVEL, INC.	\$20,178.15	292698	ROLAC CONTRACTING	\$1,372,571.10	292865
SWANSTON EQUIPMENT COMPANIES	\$1,080.54	292699	SANITATION PRODUCTS	\$440.29	292866
TEAM ELECTRONICS, INC.	\$243.90	292700	SECURITY FENCE, INC.	\$1,500.00	292867
TI-ZACK CONCRETE, INC	\$767,941.42	292701	SERTOMA CLUB OF MINOT	\$200.00	292868
TIMOTHY P BROOKS	\$9,150.00	292627	SHERWIN WILLIAMS	\$982.50	292869
TRAFFIC PARTS	\$751.88	292702	SIGN SOLUTIONS USA	\$551.90	292870
TRANSAIR MANUFACTURING CORP	\$429.39	292703	SOURIS BASIN PLANNING COUNCIL	\$1,250.00	292871
UNITED MAILING SERVICE	\$5,372.66	292704	SOURIS RIVER JOINT WATER RESOURCE	\$1,353,353.60	292872
UNUM LIFE INSURANCE	\$12,872.18	292705	SOUTH DAKOTA CHILD SUPPORT	\$188.31	292873
VANTAGEPOINT TRANSFER -- 10###	\$552.03	292706	SPRINKLERS PLUS, LLC	\$185.00	292874
VERENDRYE ELECTRIC	\$10,675.00	292707	SRF CONSULTING GROUP	\$56,270.60	292875
VILLAGE FAMILY SERVICE CENTER	\$3,060.00	292708	STRATA CORPORATION	\$292,959.72	292876
VISIT MINOT	\$17,713.19	292709	SWANSTON EQUIPMENT COMPANIES	\$58,911.46	292877
WARD COUNTY AUDITOR	\$10,270.00	292710	TARGET	\$10.00	292878
WARD COUNTY RECORDER	\$20.00	292711	THOMSON REUTERS-WEST PAYMENT CENTER	\$363.00	292879
WARD COUNTY TREASURER	\$65.00	292712	TIMMONS GROUP	\$6,318.94	292880
WEST RIVER STRIPING COMPANY	\$52,903.02	292713	TRANSAIR MANUFACTURING CORP	\$40.38	292881
WESTLIE FORD	\$46,695.41	292714	TRINITY HOSPITALS AND MEDICAL GROUP	\$971.64	292882
WESTLIE TRUCK CENTER	\$1,196.92	292715	TUFF TRUCKS	\$669.98	292883
WILBUR ELLIS	\$978.90	292716	U.S. POST OFFICE	\$5,000.00	292884
WILLIAM E. YOUNG CO., INC.	\$90.00	292717	UNIFORM CENTER	\$15.00	292885
ASPHALT PRESERVATION COMPANY, INC	\$1,360,115.72	292720	UNITED MAILING SERVICE	\$357.91	292886
BECHTOLD PAVING	\$7,122.90	292721	VANTAGEPOINT TRANSFER -- 10###	\$552.03	292887
John and Kathleen Ouradnik	\$4,671.74	292722	VISIT MINOT	\$30,260.84	292888
STRATA CORPORATION	\$444,762.78	292723	WESTLIE FORD	\$432.45	292889
AAAE	\$450.00	292724	WESTLIE TRUCK CENTER	\$14,894.87	292890
ACKERMAN ESTVOLD	\$35,282.50	292725	WILLIAM E. YOUNG CO., INC.	\$932.68	292891
				\$11,589,685.94	

5.5 MAYORAL APPOINTMENTS - Confirm the following appointments:

1. Gary Lucy to replace Mary Helen Hasby on the Municipal Limited Parking Authority Committee with a term to expire August 2027.
2. Andrew Gudmunson to replace Bonnie Kemper on the Municipal Limited Parking Authority Committee with a term to expire August 2027.
3. Mark Lyman to replace Kevin Black on the Renaissance Zone Review Board with a term to expire December 2024.
4. Dan Ternes to replace Perry Olson on the Magic Fund Steering Committee with a term to expire June 2025.

5.6 TARGET CORPORATION BID WINNER OF ALCOHOL LICENSE EXTENSION - Approve the extension of six months until May 15, 2023 for the Target Corporation to begin operations with their alcohol license.

5.7 FIRE STATION 5 XCEL ENERGY SERVICE CONTRACT - Authorize the Mayor to sign the Xcel Energy Underground Distribution Agreement.

5.8 ND STATE ENERGY PROGRAM GRANT - Accept the North Dakota State Energy Program Grant that was awarded to Minot Fire Department for the replacement of Fire Station 3 apparatus bay lighting and approve the budget amendment on first reading.

5.9 RESOLUTION AUTHORIZING ISSUANCE AND CALLING FOR THE PUBLIC SALE OF GENERAL OBLIGATION TAX INCREMENT BONDS, SERIES 2022A - Approve the attached Resolution authorizing the sale of General Obligation Tax Increment Bond Series 2022-A related to the M Building TIF project and authorize the Mayor to sign the Resolution.

5.10 RESOLUTIONS FOR FIRST WESTERN BANK AND TRUST SURETY DEPOSIT ACCOUNT - Approve the resolution to update the authorized signatories on the City's Surety Deposit account with First Western Bank and Trust for the removal of the former Mayor and addition of the newly elected Mayor for the Northside 5th Addition road improvement project account; and authorize the Mayor, Finance Director, and City Treasurer to sign all documents.

5.11 DOMESTIC VIOLENCE CRISIS CENTER 2023 JAG GRANT APPLICATION - Authorize the Mayor to sign the Grant Agreement for Sub-award between the Domestic Violence Crisis Center and the City of Minot; and authorize the Mayor sign the Grant Application - 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

5.12 SPECIAL ASSESSMENT APPROVAL 2022 WEED CUTTING - Approve the assessment roll for 2022 weed cutting.

5.13 SPECIAL ASSESSMENT APPROVAL 2022 NUISANCE ABATEMENT (4601/4671) - Approve the assessment roll for 2022 Nuisance abatement.

5.14 DAMAGE RELEASE OF CLAIMS- PROGRESSIVE NORTHWESTERN INSURANCE - Authorize the Mayor to sign the release of claims form with Progressive Northwestern Insurance Company and settle the claim related to the Library wall that was damaged 1/3/22 by a rolling vehicle.

5.15 APPROVE ANNUAL RENEWAL OF SALESFORCE SOFTWARE - Approve the annual renewal of Salesforce software with Carahsoft Technology Corp. in the amount of \$24,874.91.

5.16 WELL F SITE PIPING AND ELECTRICAL WORK (PROJECT NUMBER 4681) - Award the bid for Well F site piping in the Sundre Wellfield to Wagner Construction in the amount of \$253,715.00; and authorize the mayor to sign contracts on behalf of the City.

5.17 MINOR SUBDIVISION PLAT: LAKESIDE 23RD ADDITION - Approve a minor subdivision plat as provided in Attachment A to create Lakeside 23rd Addition.

5.18 INFAX ELECTRONIC VISUAL INFORMATION DISPLAY SYSTEM (EVIDS) SUPPORT AGREEMENTS - Approve the annual support agreement with Infax Incorporated for the Airport's Electronic Visual Information Display (EVID) system; approve the Flightview Data Feed support agreement; and authorize the Mayor to sign any applicable documentation.

5.19 ARCHITECT CONTRACT - CHILDREN'S LIBRARY - Authorize the Mayor to sign the submitted contract between the City of Minot and Ackerman-Estvold for the previously approved project to remodel the Children's Library at the Minot Public Library.

5.20 16TH ST SW & 37TH AVE SW MILL & OVERLAY - ENGINEERING CONTRACT AMENDMENT (4592) - Approve the engineering amendment for Moore Engineering and authorize the Mayor to sign the amendment.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Streyle; nays: none.

#### **APPROVE CDBG-DR ALLOCATION 1 SUBSTANTIAL AMENDMENT #17 – APPROVED**

Alderman Jantzer moved the City Council approve CDBG-DR Allocation 1 Substantial Amendment #17 authorizing submission to HUD following public comment period. The motion was seconded by Alderman Pitner.

Alderman Streyle does not object through the change in funding but is objecting the process. To sign the contract before the funding is in place is wrong and not the right way to do the project.

Whereupon a vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: Streyle.

Harold Stewart commented on the importance of the project and how the funding should be in place now but their will likely be upcoming budget amendments. He asked for any public that wants to step forward if extra funding is needed to please do so.

#### **SELECT A METHOD OF SALE FOR HOME SWEET HOME PROPERTY – APPROVED**

Alderman Pitner moved the City Council use the RFP process for disposal of the property located at 110 4<sup>th</sup> Ave NW. The motion was seconded by Alderwoman Evans.

Alderman Pitner asked about the other parcels of land that were included prior. Harold Stewart stated that this was pulled from a prior agenda due to needing clarity from the State Historical Preservation requirements would be. The parcels next to this property were purchased with federal funds for flood mitigation and are not eligible to be sold. The Home Sweet Home property was purchased with federal funds but for the sole purpose of moving the structure not for flood mitigation, which allows that property to be sold with the home.

Alderman Pitner asked about the neighbor next door policy/process. Emily Berg discussed that the parcels had already met the requirements for the CDBG-DR funding and with the sale of the properties there are deed restrictions that the purchaser has to follow.

Alderman Pitner then asked why the City of Minot could not sell the connecting properties with deed restrictions. Emily said the national objective was urgent need for these parcels and in order to meet that objective the city must retain property as green space for flood mitigation.

Dan Jonasson, Public Works Director, also commented that these parcels are specific for flood protection and we have utilities on those lots we need to retain ownership for.

Whereupon a vote was taken on the above motion by Alderman Pitner, seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Streyle; nays: none.

#### **APPLICATIONS FOR ABATEMENT OR REFUND OF TAXES - HL DEVELOPMENT LLC - APPROVED**

Ryan Kamrowski discussed the reasons why the property does not meet the criteria to stay as being classified as agricultural property and the assessment of Lot 9 and Lot 10.

Alderman Podrygula wanted to understand why the land is cropped right now and we cannot classify it as agricultural. Ryan stated that a property cannot be considered agricultural property for assessments if it meets 4 of the 7 conditions for property platted on or after March 30, 1981 and the Assessor's Department stated it does meet 4 of the criteria to be commercial property.

Jessica Merchant the attorney representing HL Development LLC and she stated they are asking for an abatement of taxes for 2021 and 2021. The dispute is HL Development LLC believes they only meet 3 of the criteria which would allow them to be considered agricultural for assessments. She discussed what had gone through the County Commission on these properties for abatement.

Alderman Streyle brought up how land South of the YMCA is agricultural not commercial especially now with the new developments. Mayor Ross stated the county makes the final decision on the abatement.

Alderman Pitner moved City Council deny the abatement request in its entirety. The motion was seconded by Alderman Jantzer.

Alderman Streyle stated there should be a motion to include all the property South of the YMCA also to make this process fair. Alderman Pitner asked Ryan to get information on the difference between the lot on the agenda and the lots South of the YMCA. Ryan stated that most of the properties South of the YMCA are considered county lots. Some of the lots also do not meet 4 of the 7 criteria to be considered as commercial property.

Whereupon a vote was taken on the above motion by Alderman Pitner, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: Streyle.

#### **AD HOC COMMITTEE: "MAGIC FUND GUIDELINES REVIEW COMMITTEE"- APPROVED**

Alderwoman Evans moved to approve the establishment of an ad hoc committee, comprised of no more than six (6) members, to be appointed by the Mayor, to review and offer recommendations to the City Council of the General Policy Guidelines of the MAGIC Fund.

Alderman Jantzer asked if by the end of the year was part of the motion. Alderwoman Evans stated it was part of the memo. Alderman Jantzer wanted it to be a part of the motion. Alderwoman Evans stated that if Alderman Podrygula agreed there could be a friendly amendment to the motion to add in December 19<sup>th</sup> and Alderman Podrygula agreed.

The motion was amended to approve the establishment of an ad hoc committee, comprised of no more than six (6) members, to be appointed by the Mayor, to review and offer recommendations to the City Council of the General Policy Guidelines of the MAGIC Fund by December 19, 2022.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Streyle; nays: none.

**REPEAL OF ORDINANCE 7-34 (REGULATION OF PIT BULL DOGS)– APPROVED**

Alderman Evans moved the City Council approve the attached ordinance, on first reading, to repeal section 7-34 (Regulation of pit bulldogs) of the City of Minot Code of Ordinances. The motion seconded by Alderman Podrygula.

Alderman Evans presented information to the council and public about how the dangerous animal ordinance can be a better tool than the breed ban. She summarized her 27-page memo and presented the 2019-2021 citations from the Minot PD Animal Control Officers.

Alderman Jantzer asked if any chipping or training is mandated. Alderman Evans mentioned that there are 14 different ways to penalize the owner/dangerous animal. There is nothing required until the animal ends up in court or cited under the dangerous animal law. Alderman Jantzer has concerns about those steps being absent until there is an occurrence. He would want the training and microchipping to be required upfront.

Alderman Evans also showed how the law also supports the unprovoked actions of animals as well. Alderman Jantzer asked about how the information presented stated the officers were not present for the actions. Chief Klug confirmed that rarely the ACO is present when the animal bites or chases the victim. Chief Klug also proposed that there should be some sort of liability insurance and licensing regulation for the breed if in city limits.

Alderman Evans asked Chief Klug if the 7-27 dangerous animal law is a more tailored tool to assess a dangerous animal regardless of breed. Chief Klug replied yes. Alderman Olson stated she is a dog lover but she plans to vote against the repeal tonight. She states that 7-34 is a precaution so that we don't have to get to the 7-37 dangerous animal law. She believes both laws need to be in place. Alderman Olson also presented information and statistics on Pit Bull attacks/injuries.

Alderman Jantzer added one more comment about the data being presented could also show there isn't extensive problems with these animals in our community because they are regulated by not being allowed in the community. Alderman Evans points out that Fargo, Grand Forks, and Bismarck do not have breed specific ordinances. Those three cities appear to have an effective law.

Alderman Podrygula complimented Alderman Evans on the information that she gathered for the meeting. He also cited that in the statistics, just like Alderman Olson presented, Pit Bulls are responsible for the most fatalities and many of the statistics include children. Alderman Podrygula also cited that the manor of attack from Pit Bulls such as going after the face or neck can lead to bigger injuries. He also mentioned that there should be zero complaints about Pit Bulls because they should not be in city limits. If the City of Minot was starting from scratch, a dangerous animal law would be where to go but Minot is not starting from scratch and the two laws protect the city.

Casey Brewer came to speak to the City Council and the public. She has extensive work with dogs and cats, with some of them having aggressive behavior. She asked the council consider that Animal Control Officer get better equipment, that Breed Specific Laws cost the city more money and also the contracted pound service, owners may hide dogs out of fear making those dogs possibly not up to date on vaccinations, people are forced to look outside the city if moving to Minot with the breed, every dog is an individual and should be treated as such, and education on breeds should be done. She also presented pictures of animals with their breed mix and percentage of pit bull breed they are.

Whereupon a vote was taken on the above motion by Alderman Evans, seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Evans, Pitner, Ross, Streyle; nays: Jantzer, Olson, Podrygula.

**TEMPORARY WAIVER OF RENTAL FEES FOR NORTHLAND DENTAL IT - APPROVED**

Alderman Jantzer moved the City Council waive the monthly rental fees for Northland Dental IT in the new City Hall building from May 2022 until the first full month in the newly finished space.

Harold Stewart stated that the original intent was for Northland Dental IT to maintain their spot in the building through construction but with the construction happening and dust/noise being an issue it is not possible.

Motion seconded by Alderman Streyle and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Streyle; nays: none.

#### **UPDATE ON IEDC PLAN – APPROVED**

Jonathan Rosenthal discussed that how in 2017 the city wanted to look into how to aid with economic development. There were surveys, meetings, committees, etc. to help Minot with economic development. Downtown Minot Strategic Plan was developed in 2019 and revised in 2021. The Steering Committee has reconvened to clarify work and make sure there is no duplication of work. Items the City of Minot has acted upon include the Façade Program, Wayfinding Signage, Downtown Strategic Planning, Tax Increment Financing, engagement of Site Selectors by MACEDC, etc.

Alderman Pitner asked if there was any other directive that Jonathan is working on. Jonathan stated the IEDC has been his guidance he has been working on since he has been employed with the City of Minot. Alderman Pitner stated that we have started to accomplish some of the list but there is more on the list that we can make progress on. Alderman Pitner would like to see this plan be a part of our strategy and reinvigorate this process.

Alderman Jantzer asked Jonathan what he thought should be pursued next. Jonathan stated that he would like to find resources/funding for the façade program and the wayfinding signage. Jonathan also mentioned that priorities need to be in place and the resources/funding needs to be found.

Alderman Streyle doesn't know if there is a lot left to accomplished from this report. Alderwoman Evans said it is important to get the stakeholders together to see what is going to happen with soon to be vacant Trinity buildings. She would like to see a vision for those buildings. Jonathan stated there are a lot of unknown for the vacant properties such as environmental issues with the possible vacant buildings so the vision can include such unknowns.

Alderman Podrygula stated that the fundamental plan is a good plan. He also stated IEDC thought the vacant buildings of Trinity was an opportunity. Alderman Streyle agreed that Trinity moving out of downtown is good for downtown and the committee that MACEDC has set up is who should be leading that process.

Harold reiterated that the City of Minot does not own the Trinity properties and this process needs to include all the proper stakeholders to come to the table. Harold also stated that Minot is becoming big enough that we also need to look outside of downtown. The IEDC report is focused mainly on downtown, which is important, but with Trinity moving South and a new high school up North we need to look all over.

Jonathan Rosenthal mentioned that MACEDC is doing the outside attractions and business retention portion. Visit Minot does the tourism portion. Downtown and some of those related issues is what is left and is what he has concentrated on those efforts. Alderman Streyle would like to wait and look over this list of 74 to see what 20 maybe are achievable.

Alderman Pitner agreed that council should come back with some of the priorities from the IEDC list. Alderwoman Evans recommended the City of Minot could use the IEDC checklist recommendations, which is a series of questions, to help filter what are the priorities from the list.

#### **PERSONAL APPEARANCES**

N/A

#### **MISCELLANEOUS/DISCUSSION ITEMS**

##### **2023 BUDGET Q & A**

Alderman Jantzer asked about the timeline for having a fully designed plan for either converting the current City Hall to a Police Department or a plan to move the Police Department. Chief Klug completed the RFP and it will get posted on Wednesday. He is hoping to come back to council in November for consultant selection.

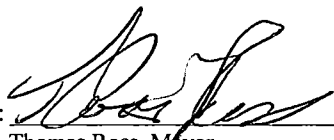
Alderman Jantzer asked if it was a space planning study. Chief Klug state it is a space analysis and feasibility for the PD and Municipal Court. Alderman Jantzer asked if the design work would come back once the decision of the feasibility study would be. Klug stated that the RFP will include the firm design this building for PD and compare the cost to a new building.

#### **ADJOURNMENT**

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderwoman Olson and carried unanimously. Meeting adjourned at 7:33 pm.



ATTEST: Mikayla McWilliams  
Mikayla McWilliams, City Clerk

APPROVED:   
Thomas Ross, Mayor