

**On October 17, 2022, a Regular Meeting of the Minot City Council was held in the Council Chambers at City Hall. Mayor Ross call the meeting to order at 5:30 pm.**

**ROLL CALL**

**Members Present:**

Evans, Jantzer, Olson, Pitner (via Teams), Podrygula, Ross, Streyle (via Teams)

**Members Absent:**

None

**PLEDGE OF ALLEGIANCE**

Mayor Ross, along with the Scout Troop 5401, led the City Council in the Pledge of Allegiance.

**MAYOR'S REPORT**

Mayor Ross attended the MSU Board of Regents meeting and MSU Homecoming events. He spoke to 8<sup>th</sup> graders at Ramstad and 2<sup>nd</sup> graders at John Hoeven. He attended the Day of Hope at the Pursuit Church, a Task Force 21 meeting, MACEDC Board Meeting and the 58<sup>th</sup> year reunion for Sigma Tau Fraternity.

**CITY MANAGER REPORT**

Harold Stewart submitted a written City Manager Report to the council.

**MAJOR SUBDIVISION PRELIMINARY PLAT: RIVERWOOD 3<sup>RD</sup> ADDITION**

Alderman Jantzer moved the City Council approve a major subdivision preliminary plat as provided in Attachment A in alignment with the Planning Commission recommendations.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Streyle; nays: none.

**CONSENT ITEMS**

Alderwoman Olson moved the City Council approve consent items 6.1-6.7 and 6.9-6.16.

6.1 CITY COUNCIL MINUTES - Approve the October 3, 2022 Special City Council meeting minutes and the October 3, 2022 Regular City Council meeting minutes.

6.2 ORDINANCES – Approval of the following ordinances considered for second reading:

1. Ordinance No 5777 - 2022 BA - 2022-23 Traffic Safety Grants
2. Ordinance No 5778 - 2022 BA - Fire Premium Tax Annual Payment
3. Ordinance No 5779 - 2022 BA - Airport SRE Plow
4. Ordinance No 5780 - 2022 BA - 4585 - Paving and Utility District 2021-1

(Ordinances are available for inspection and copying at the City Hall City Clerk's Office during normal office hours (generally Mon-Friday 8:00am – 4:30pm))

6.3 ADMINISTRATIVE APPROVALS - Approval of the following administrative approvals:

1. Edison Elementary PTA to conduct a calendar raffle from October 31, 2022 through December 30, 2022 at Edison Elementary School (701 17th Ave SW).
2. Sons of Norway to conduct a raffle on December 12, 2022 at the Grand Hotel (1505 N Broadway).
3. Special Event Permit for The "O"riginal, Inc dba The "O"riginal Bar and Nightclub (720 N Broadway).
4. Special Event Permit for Minot Lodging Expo dba Sleep Inn & Suites (2400 10th Ave SW).
5. Special Event Permit for Bev Naps, Inc dba Elevation (1912 Valley Bluffs Dr).
6. Seven Special Event Permits for Der Blaue, LLC dba The Blue Rider (118 1st Ave SE).
7. Special Event Permit for Duckpond Ventures LLC dba Dad's/Saul's (23 Main St S #B).

6.4 MAYORAL APPOINTMENT - Approve the following appointment of Dustin Offerdahl to replace Kelly Barnett on the Comprehensive Plan Steering Committee.

6.5 MAJOR SUBDIVISION FINAL PLAT: LENOX PARK 3RD ADDITION - Approve a major subdivision final plat as provided in Attachment A to create Lenox Park 3rd Addition.

6.6 VACATION OF ALLEYWAY - LENOX PARK 3RD ADDITION - Approve Resolution 3789 as provided in Attachment A.

6.7 APPLICATIONS FOR ABATEMENT OR REFUND OF TAXES - PARK PLACE MINOT, LLC - Partially approve the abatement request at \$1,067,000.00.

6.9 APPROVAL OF DEPOSIT PLACEMENT AGREEMENT WITH FIRST INTERNATIONAL BANK & TRUST - Approve the Deposit Placement Agreement with First International Bank & Trust; and authorize the Mayor, Finance Director, and City Treasurer to sign all documents.

6.10 AUTHORIZE A SEVEN MONTH TIME EXTENSION FOR COMPLETION OF FAÇADE IMPROVEMENTS - Approve a request from S-J One Eleven, LLC for a seven-month time extension for the completion of façade improvements.

6.11 LOW HEAD DAM REMEDIATION ENGINEERING CONTRACT(P# 4618.1) LITTLE ROOSEVELT DAM - Approve the engineering agreement with Barr Engineering to begin design work for the low head dam remediation project at the Little Roosevelt Dam and authorize the Mayor to sign the contract.

6.12 AMENDMENT TO NORTH PRAIRIE WATER SERVICE AGREEMENT - Approve the amendment to the North Prairie rural water service agreement and authorize the Mayor to sign the amendment.

6.13 TRAFFIC SIGNAL DISTRICT 2022-1 (4727) - pass the following resolutions:

1. Create Traffic Signal District 2022-1;
2. Direct preparation of the Engineer's Report;
3. Approve the Engineer's Report;
4. Approve the request for Ackerman-Estvold to provide the necessary engineering services and authorize the Mayor to sign the contract on the City's behalf;
5. Approve the Resolution of Necessity and call a public hearing for November 21, 2022; and
6. Approve the Reimbursement Resolution.

6.14 ANIMAL PERFORMANCE PERMIT – SCHEELS - Approve the Animal Performance Permit for the dwarf goats at the Scheels Trunk or Treat event located at 2400 10 Street SW, Minot, ND; and authorize the Mayor to sign the event permit.

6.15 ST. JOSEPH'S COMMUNITY FOUNDATION GRANT ACCEPTANCE - Approve the acceptance of the St. Joseph's Community Foundation Grant; authorize the Mayor to sign the grant acceptance letter; and approve the budget amendment.

6.16 OFFER RENEWAL OPTION OF LEASE TERMS TO AEROPORT HOBBY SHOPPE, DBA MINOT AVIATION, FOR LOT 1 BLOCK 1, MINOT INTERNATIONAL AIRPORT, SECOND ADDITION - Approve renewal option of lease terms to Aeroport Hobby Shoppe, dba Minot Aviation, owned by Stewart Lucke and Eva Lucke; and authorize the Mayor to sign any applicable documentation.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Streyle; nays: none.

#### **6.8 AUTHORIZE EXECUTION OF BIG M BUILDING FLEX PACE DOCUMENTS – APPROVED**

Alderman Evans moved the City Council authorize execution of Bank of North Dakota Flex PACE Documents for Big M Building redevelopment project and authorize David Lakefield as the authorized representative for the Flex Pace documents.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Streyle; nays: none.

#### **ACTION ITEMS**

#### **7.1 21ST AVENUE NW SIDEWALK 9TH ST TO LAKESIDE DRIVE – APPROVED**

Alderman Evans moved the City Council to direct the City Engineer to move forward on planning this project and to return to Council with a plan of action, including any cost sharing partners, in early 2023. At that time Council will provide additional direction for the project.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Streyle; nays: none.

**7.2 30-YARD ROLL-OFF TANK – APPROVED**

Alderman Jantzer moved the City Council approve a budget amendment in the amount of \$8,000 from cash reserves to Landfill Capital Equipment.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Streyle; nays: none.

**PERSONAL APPEARANCES**

Scott Samuelson a resident of Minot spoke to the council and Alderman Pitner responded to Mr. Samuelson’s statements.

**MISCELLANEOUS/DISCUSSION ITEMS**

Alderman Olson received a letter from a citizen of Minot about the delay in the USPS mail service. She invited the Post Master to come to the November 7<sup>th</sup> meeting to give an update and provide any information on the delays of service.

**LIAISON REPORTS**

Alderman Pitner and Alderman Jantzer had no report. Alderman Roscoe will be attending the Zoning Ordinance Screening Committee on Wednesday. Alderman Podrygula was unable to attend the Commission on Aging and the Emergency Resource Committee meetings. He was able to attend the Comprehensive Plan Steering Committee and also received a tour of the Intermodal Facility from John MacMartin.

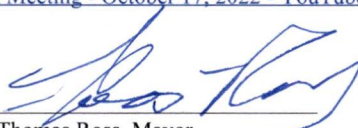
Alderman Olson attended the Liaison Committee meeting and the Souris Basin Planning Executive Board meeting. Alderman Evans has her official meetings coming up this week but she was able to meet with Jason Sorenson and have a tour of the recycling facility. She will also be on the panel for interviews of the City Attorney position on Friday.

**ADJOURNMENT**

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Olson and carried unanimously. Meeting adjourned at 5:56 pm.

For the full October 17, 2022 Regular City Council meeting video, see: [City Council Meeting - October 17, 2022 - YouTube](#).

ATTEST: Mikayla McWilliams  
Mikayla McWilliams, City Clerk

APPROVED:   
Thomas Ross, Mayor