



1025 31st St SE

PO Box 5006

Minot, ND 58702

planner@minotnd.org

(701) 857-4122

Planning Department

Outdoor Dining Application/Encroachment Permit

Applicant Information

Applicant _____

Address _____

City _____ State _____ Zip _____

Phone () _____

Email _____

Property Owner Information

Property Owner _____

Address _____

City _____ State _____ Zip _____

Phone () _____

Email _____

Application Information

Property Address _____ Current Zoning _____

Property Legal Description _____

I/we the permit holder & applicant hold harmless and indemnifies the city from any claims or causes of action arising out of or related to the permitted activity, including, but not limited to, compliance with the Americans with Disabilities Act, the IBC (as amended by Section 9-2 of the City of Minot Code of Ordinances), and all other health and safety laws and regulations.

Applicant

Property owner

Date

Date

\$35 Fee Paid _____	Receipt # _____	For office use only
Planning Department Approval _____	Date _____	



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Site Plan showing the proposed location of furniture, canopies, fencing, signs, and other accessories for the outdoor dining area; a description, drawing, sketch, or photograph showing the design of all furniture, fencing, canopies, signs, and accessories to be used in the outdoor dining area; location for the outdoor dining area; and other pertinent information related to the use of the outdoor dining area.

Certificate of Insurance for comprehensive general liability and products and complete operations coverage in a minimum amount of \$1,000,000.00 per occurrence and in the aggregate, provided that those certificates may be furnished as evidence of such coverage purchased for the applicant's principal place of business for serving food, food products and/or beverages, so long as such certificates meet the minimum acceptable requirements established in this section. All certificates shall be issued by an insurance company authorized to do business in North Dakota, shall name the city as additional insured and shall provide that the policy shall not terminate or be canceled prior to the expiration date without 30 days advance written notice to the city. The permit holder or encroachment agreement party shall continuously maintain the insurance required by this section and shall continuously provide the city with evidence of the insurance required by this section.

Written approval from the health department and/or other applicable regulatory agency showing that the outdoor dining area has been inspected and is in compliance with current requirements for food handling establishments or sale of other product.

Reason for encroachment being requested _____

